

# AGENDA

**Meeting:** Warminster Area Board  
**Place:** Chapmanslade Village Hall, Chapmanslade, BA13 4AP  
**Date:** Thursday 20 June 2019  
**Time:** 7.00 pm

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Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Andrew Davis, Warminster East (Chairman)  
Cllr Pip Ridout, Warminster West (Vice-Chairman)  
Cllr Tony Jackson, Warminster Broadway  
Cllr Christopher Newbury, Warminster Copheap and Wylle  
Cllr Fleur de Rhé-Philippe MBE, Warminster Without

## **RECORDING AND BROADCASTING NOTIFICATION**

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### **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<p>1. <b>Election of Chairman</b></p> <p>To elect a Chairman for the year 2019/20</p>	7pm
<p>2. <b>Elect a Vice Chairman</b></p> <p>To elect a Vice Chairman for the year 2019/20.</p>	
<p>3. <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	
<p>4. <b>Apologies for Absence</b></p>	
<p>5. <b>Minutes</b> (<i>Pages 5 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 2 April 2019.</p>	
<p>6. <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7. <b>Appointments to Outside Bodies</b> (<i>Pages 9 - 32</i>)</p> <p>To appoint members to the:</p> <ul style="list-style-type: none"> <li>• Working groups of the Area Board.</li> <li>• Outside bodies</li> <li>• Older People's Champion</li> <li>• Carer's Champion</li> </ul>	
<p>8. <b>Chairman's Announcements</b> (<i>Pages 33 - 36</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p>	
<p>9. <b>Updates from Partners</b> (<i>Pages 37 - 50</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> <li>➤ Wiltshire Police &amp; PCC Update</li> <li>➤ Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>➤ Warminster and Villages Community Partnership</li> <li>➤ Town and Parish Councils Nominated Representatives</li> <li>➤ Healthwatch</li> <li>➤ Clinical Commissioning Group</li> </ul> <p>Some written updates have been received and are included in this agenda.</p>	

10. **Local Youth Network Update and Youth Activities Grant Applications**

To receive an update.

11. **Welcome From Chapmanslade** (*Pages 51 - 108*)

Chapmanslade PC will present their Parish Plan and request that the Area Board consider adopting the plan.

12. **Health & Wellbeing Management Group**

- i. General Update
- ii. Carer's Champion Update

13. **Warminster Regeneration Working Group**

To receive an update.

14. **Community Area Transport Group (CATG)** (*Pages 109 - 126*)

To consider the CATG schemes set out in the report.

15. **Connecting Chapmanslade**

To give a presentation on creating a new cycle path and grant.

16. **Area Board Funding - Community Area Grants** (*Pages 127 - 130*)

To consider applications for funding from the Community Area Grants Scheme.

17. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

18. **Future Meeting Dates**

The next meeting of the Warminster Area Board will be on the 9 September 2019 at the Warminster Civic Centre.

**9pm**

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB  
**Date:** 2 April 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

Jessica Croman ,Tel: 01225 718262 or (e-mail) [jessica.croman@wiltshire.gov.uk](mailto:jessica.croman@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice-Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

### **Wiltshire Council Officers**

Jessica Croman (Democratic Services)  
Graeme Morrison (Community Engagement Manager)

**Total in attendance: 15**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p> <p>The Chairman formally welcomed the new Warminster Community Engagement Manager Graeme Morrison.</p>
2.	<p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>
3.	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllr Pip Ridout declared a non-pecuniary interest in grant application 'The Friends of Warminster', it was noted that the grant applicants name was incorrect and subsequently corrected as 'Warminster and Villages Community Partnership'.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>There were no Chairman's announcements.</p>
6.	<p><u>Updates from Partners</u></p> <p>The Chairman drew attention to the announcements within the agenda pack, there were no further verbal updates.</p>
7.	<p><u>Youth Grants Update</u></p> <p>The Community Engagement Manager introduced himself and gave a brief summary of his experience noting that he would be covering the Warminster and Westbury areas and looked forward to working with the Warminster community.</p> <p>An update was given on recent changes to the Local Youth Network. The responsible team had been through a restructure and the Local Youth Facilitator role no longer existed meaning the way the LYN operated would be up for discussion. Conversations were on-going and local clubs, schools and local people were encouraged to submit any ideas they had on moving forward.</p>

	<p>Members noted the importance of having youth representation in the community.</p>
8.	<p><u>Highways Schemes 2019-2020</u></p> <p>Members examined the highways schemes for 2019/20 and after a brief discussion it was;</p> <p><b>Resolved</b></p> <p><b>To approved the highways schemes for 2019/20.</b></p>
9.	<p><u>Community Projects</u></p> <p>The CEM gave a presentation on community projects The Big Pledge 2019 and Get Wiltshire Walking.</p> <p>The Big Pledge 2019 had a cricket world cup theme where participants could score virtual runs in order to make a century. The minutes spent doing any sport and physical activity could be used to gain the virtual runs. The challenge would run from the 3 June to the 14 July 2019 and registration opened from the 7 May. Individuals, schools and teams were all encouraged to get involved.</p> <p>Get Wiltshire Walking was a project being run in local communities to encourage more walking. The walks would take place every Tuesday morning 9.30am at the community hub. There would be three levels of walks; starter, stroller and the strider and each walk would finish with tea and coffee. More information was available from <a href="mailto:louise.gale@wiltshire.gov.uk">louise.gale@wiltshire.gov.uk</a>.</p>
10.	<p><u>Health &amp; Wellbeing Management Group</u></p> <p>The Chairman of the Health and Wellbeing Management Group gave her apologies and a representative gave an update. It was noted that the group was flourishing with better coordination, enhanced connectivity and joined up working.</p> <p>A volunteers fair would take place on 1 June at 10am until noon. The aim of the fair was for organisations, charities and clubs to attract members of the public who were interested in volunteering.</p>
11.	<p><u>Warminster Regeneration Working Group</u></p> <p>It was noted that no meetings had taken place recently. A discussion took place on the best way forward for the working group and it was agreed that due to the current climate there were no current opportunities, although the working group would continue their work to be in the best position for when opportunities arose.</p>

12.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The CEM introduced the item and notified members of a publishing issue. The issue occurred when an individual applied for grants for different groups, the system would only recognise the first group and assign that name to the subsequent groups. As such the applicant names on the grant report were wrong in some cases. The applicants names were corrected during discussions and displayed with the correct names.</p> <p>The area board considered the following applications seeking 2019/20 Community Area Grant funding:</p> <p><b>Resolved</b></p> <p><b>To award the Wylve Coyotes Afterschool Club £700 for the Codford Community Larder.</b></p> <p><b>To award Corsley Memorial Playing Field £2603.14 for the refurbishment of Corsley Memorial Playing Field.</b></p> <p><b>To defer the grant application of the Wiltshire Medieval Society.</b></p> <p><b>To award Warminster and Villages Community Partnership £1495 for the Grovelands residents community group.</b></p> <p><b>To award Chitterne Village Hall £4863.50 for replacement Doors Windows Chitterne Village Hall.</b></p> <p><b>To award Sustainable Warminster £820 for sustainable Warminster Bat Boxes, with an added condition that the bat boxes are monitored and that the group return in a year's time to give an update.</b></p> <p><b>To award the Bell Ringing Band £3625 for bell restoration at St Margaret of Antioch Corsley.</b></p>
13.	<p><u>Urgent items</u></p> <p>It was mentioned that the Men's Shed was urgently seeking a venue and encouraged the local community to get in touch if they were able to help.</p>
14.	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Warminster Area Board would take place on the 20 June, 7pm at Chapmanslade Village Hall.</p>



**WARMINSTER AREA BOARD  
20 JUNE 2019**

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**Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2019/20**

**1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2019/20.

**2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. The Area Board is also invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2019/20.
- 2.3. Similarly, the Area Board is invited to appoint a named Champion to work with the Area Board and Health and Wellbeing Group for 2019/20, the role description is attached at **Appendix D**.

**3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards have also established working groups to consider and facilitate the development of Health and Wellbeing Centre proposals. Where these have Terms of Reference it is for the Area Board to determine and amend where required.

- 3.4. From 2015, Area Boards have been able to establish a local Health and Wellbeing Group to consider health and wellbeing priorities in their local area. These groups are sub-groups of the Area Board and their Terms of Reference can be found in Appendix C.
- 3.5. A key role within the Health and Wellbeing Group is that of the local 'Champion' who works with the Area Board to address priorities for older people and carers. The role description is attached at Appendix D and the Area Board is asked to appoint to this position.
- 3.6. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

#### **4. Financial and Resource Implications**

- 4.1. None.

#### **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

#### **6. Safeguarding Implications**

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

#### **7. Environmental Impact of the Proposals**

- 7.1 None.

#### **8. Equality and Diversity Implications**

- 8.1 None.

#### **9. Delegation**

- 9.1 Under Wiltshire Council's constitution appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

## **10. Recommendation**

10.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
- d. Appoint the Older People's Champion as Deborah Gogarty and the Carer's Champion as Bernice Robbins for the Area Board, in accordance with Appendix D.

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**Libby Johnstone**  
**Democratic Services Team Lead**  
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### **Appendices:**

Appendix A – list of appointments to Outside Bodies  
Appendix B – list of appointments to Working Group(s)  
Appendix C – Terms of Reference for Working Group(s)  
Appendix D – Champion role description

### **Unpublished background documents relied upon in the preparation of this report**

None.

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Name of Outside Body	Internal/External	Appointed by	Number of Reps Required	Names of Reps	Date Appointed	Voting Rights	Meetings per year	Vacancies	Why Reps Required	Principal Contact	Email Address	Phone Number	Postal Address
Warminster & Villages Community Area Partnership	External	Warminster AB	1	Cllr Pip Ridout	29-Jun-17	No	6	0	To inform on the development of the Community Area Plan	Len Turner	<a href="mailto:lturner@btinternet.com">lturner@btinternet.com</a>	01985 846785	3 Were Close, Warminster BA12 8TB
Warminster and Westbury CCTV Partnership	External	Warminster AB	2	Cllr Andrew Davis Cllr Russel Hawker	29-Jun-17	no	4	0	Rep adds district and council perspective to crime issues	Andrew Davis	<a href="mailto:andrew.davis@wiltshire.gov.uk">andrew.davis@wiltshire.gov.uk</a>	01985 217 431	County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN
Warminster Local Youth Network (LYN)	Internal	Warminster AB	1	Cllr Andrew Davis	29-Jun-17	yes	4	0	So young people can present ideas to councillors	Jan Bowra	<a href="mailto:janette.bowra@wiltshire.gov.uk">janette.bowra@wiltshire.gov.uk</a>	01380 826523	Communities Team, Wiltshire Council, County Hall, Wiltshire BA14 8JN
Warminster Neighbourhood Task Group	External	Warminster AB	1	Cllr Pip Ridout	29-Jun-17	yes	12	0	To Ensure engagement regarding strategic spatial planning and development issues.	Pip Ridout	<a href="mailto:pip.ridout@wiltshire.gov.uk">pip.ridout@wiltshire.gov.uk</a>	01985 214 971	County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN

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## **Appointments to Working Groups** **Warminster Area Board**

### **Community Area Transport Group:**

Councillor Andrew Davis  
Wiltshire Council Highways Officers  
Town & Parish Council representatives  
Other transport groups from across the community area

### **LYN Management Group:**

Councillor Andrew Davis  
Schools  
Guides  
Scouts  
Representatives of all local youth groups  
Town and Parish Council Representatives

### **Health and Wellbeing Group:**

Councillor Andrew Davis  
Age UK  
Alzheimer's Society  
Healthwatch Wiltshire  
Older People's Champion  
Link  
Wiltshire Council Adult Social care  
Housing  
Doctors and other health care professionals

### **Warminster Regeneration Working Group**

Cllr Tony Jackson and Cllr Fleur de Rhe Phillippe

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## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HSB-007-13)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

## 1. Purpose

### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

## 2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

## **Roles of all members of the LYN**

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

#### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

#### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

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## **Community Area Health and Wellbeing Group Terms of Reference**

### **1. Purpose**

#### **Definition of a Health and Wellbeing Group (HWG)**

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

### **2. Membership**

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

#### **The participation and involvement of people**

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

#### **Roles of all members of the Health and Wellbeing Groups**

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

### **3. Structure**

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

### **4. Responsibilities of the Health and Wellbeing Groups**

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

## **5. Funding**

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

## **6. Media Relations**

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

## **7. Review**

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

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## Volunteer Role Description

### Older People & Carers Champion

#### Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

*Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.*

## Volunteer Skills and Qualities Checklist

### Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

*Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.*

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## **Chairman's Announcements**

<b>Subject:</b>	<b>Community Led Housing Project in Wiltshire</b>
<b>Web contact:</b>	<a href="mailto:communityledhousing@wiltshire.gov.uk">communityledhousing@wiltshire.gov.uk</a> <a href="http://www.wiltshire.gov.uk/housing-community-fund">http://www.wiltshire.gov.uk/housing-community-fund</a>

### **What is Community Led Housing?**

Community led housing is about local people playing a leading and lasting role in solving local housing problems, creating genuinely affordable homes and strong communities in ways that are difficult to achieve through mainstream housing.

Community led housing can empower local communities, making them more resilient and able to address issues such as affordable housing and the need for downsizer accommodation.

### **What is the Wiltshire Community Led Housing Project?**

Wiltshire Council, in partnership with Community First and Wiltshire Community Land Trust, has set up a partnership project to advise and support communities to address their housing needs.

The project vision is to enable and support community groups to deliver housing development that provides defined community benefits which are protected in perpetuity; and to provide a legacy for community led development. Localism and innovation lies at the heart of this and it will help to build stronger and more resilient communities. Community led housing can be complimentary of the on-going Neighbourhood Planning work of the council and its communities.

Community led housing needs to have meaningful community engagement and has to have widespread community support. This means the community needs to have a common vision and shared values; they need to be empowered. This project supports and enables groups seeking to deliver alternative solutions to their community needs beyond the mainstream delivery mechanisms. It can also support community groups working in a developer-community partnership.

The project team has been established with two project managers, a senior planning officer and a housing enabler. It is a cross service project. Grant funding is currently available to groups to help with start-up subject to qualifying terms and conditions.

### **What has happened so far and what will be happening?**

The project is currently supporting seven community groups across Wiltshire including the formally incorporated Seend Community Land Trust. This group have been supported in their establishment, and land identification and negotiation work. Going forward, further support will be given through the planning, building and living stages of their projects as appropriate. They started as individuals, formed a steering group and became a legally recognized community led housing group formulating their own development proposals to serve their community needs.

The team are keen to build as wide a network of community led housing groups as possible throughout Wiltshire. We want to speak to anyone who is interested in trying to take a leading role in addressing community housing issues.

## ***Chairman's Announcements***

For further information, or to arrange a conversation with one of the project managers please contact the project team at: [communityledhousing@wiltshire.gov.uk](mailto:communityledhousing@wiltshire.gov.uk).

<b>Subject:</b>	<b>Homelessness Strategy Consultation</b>
<b>Web contact:</b>	<a href="#">Weblink to consultation</a>

A consultation has been launched on how we can prevent homelessness and help those who are homeless to find a home.

Wiltshire Council is asking for views on its new strategy which sets out priorities and actions to work with those who are homeless or threatened with homelessness, to help them secure and keep a good home.

Ashley O'Neill, Portfolio Holder for Housing, said: "We are making real progress in tackling homelessness in Wiltshire, but we can never be complacent – we always need to do more"

"We need to think creatively, deliver a wide range of services and have effective, strong, partnership working to prevent homelessness, and provide the homeless with support to tackle the cause of their homelessness."

"This strategy will rely on stakeholders and the communities in Wiltshire and we would like people to let us know their views so we can all make a positive impact on preventing homelessness into the future."

The consultation will seek views on five priorities:

- Reducing rough sleeping
- Identifying and preventing homelessness at the earliest possible stage
- Ensuring services are designed to prevent homelessness and support those who are homeless.
- Ensuring those who are threatened with homelessness or who are homeless can secure and keep a suitable home.
- Maintaining effective strategic direction and partnership working

Each priority has a number of actions. These include increasing street outreach, developing a resettlement support service, and ensuring there is more housing available to help the homeless.

The strategy has been informed by Wiltshire Council's Homelessness Review 2018 and Homeless Health Needs Assessment. It also follows the national Homelessness Reduction Act 2017, which introduced a new legal duty on specified public services to refer customers who may be homeless or threatened with homelessness to a local housing authority.

You can access the consultation at

<https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=155240979642>

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## DORSET & WILTSHIRE FIRE & RESCUE SERVICE

### WILTSHIRE AREA BOARD REPORT

#### JANUARY – MARCH 2019

### Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

### Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

Total No of Safe & Well Visits in Wiltshire:	690
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A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you are anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



## Education

Education Officers will be focusing their visits in schools to reception, year two and year five and six. They work on specific key fire safety messages that are age related and relevant. Each lesson is evaluated, and these are kept and reviewed via Community Fire Risk Management Information System (CFRMIS). The Fire Safety lessons are delivered on a rolling programme with each education officer booking the schools on their individual list for each school term.

### School Visits

Number of schools visited & Number of children receiving a fire safety hour long lesson:	63 Schools / 6202 Pupils
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### Salamander

Number of Salamander Courses	2
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Both Salamander courses were run at Trowbridge Fire Station. The first was an open access course for young people aged 13-18. Working in Partnership with local organisations we had referrals from Lavington School, Wiltshire Islamic Cultural Centre and the Youth Offending Team.

The second was delivered in partnership with the three secondary schools in Trowbridge for their students who are at risk of engaging in anti-social behaviour or exclusion.

Successful participants gained an AQA Award in Fire Services Training.

### Road Safety

No. of Survive the Drive Roadshows:	8 Events / 2850 Personnel
No. of Don't Drink & Drive Campaigns:	3 (Chippenham, Trowbridge, Salisbury)
No. of Safe Drive Stay Alive Roadshows:	31 Roadshows / 5248 Pupils (Chippenham, Melksham, Marlborough, Salisbury, Tidworth & Devizes)

During the last quarter, we supported the Police led Operation Close Pass at Trowbridge Fire Station. Police enforced the 1.5-metre clearance when overtaking a cyclist on Hilperton Road. Drivers were pulled into the fire station where fire, council staff and paramedics gave education on how to pass correctly using a practical display. 68 drivers were stopped and educated how to pass cyclists safely.



## Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

No. of Fires (non-domestic properties)	12
No. of Unwanted Fire Signals (non-domestic)	155

### **General Enquiries**

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### **Fire Safety Complaint**

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.



## Wiltshire Fire Stats

No. of Accidental Dwelling Fires:	51
No. Deliberate Fires:	61
No. Injuries	1

## Response

Total Fire Calls for Warminster Fire Station (May 2019 only):-

Category	Total Incidents
No. of False Alarms	14
No. of Fires	6
No. of Road Traffic Collisions and other Emergencies	9
<b>Total</b>	<b>29</b>

**Richard Humphrey**  
Station Manager  
South West Wiltshire Email: [Richard.humphrey@dwfire.org.uk](mailto:Richard.humphrey@dwfire.org.uk)  
Tel: 01722 691271  
Mobile: 07850299990



# ***Partner Update***

<b>Update from</b>	<b>Maiden Bradley Parish Council</b>
<b>Date of Area Board Meeting</b>	20 <sup>th</sup> June 2019

## **Headlines/Key Issues**

- Parish Plan Consultation Results being collated
- 
- Highways Improvements in Church Street
- 
- Speed Watch Team Undertaking Training
  - Speed Indicator Device showing evidence of slowing traffic
- 
- Co-option Vacancy confirmed Council moving forward with Co-option advertisement
  - Grant Awarded to Village Hall Committee for outside Fencing and Noticeboard refurbishments
  - Date of the next meeting Tuesday 9<sup>th</sup> July 2019 7.00pm. All are welcome.

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## ***Partner Update***

<b>Update from</b>	<b>Warminster Town Council</b>
<b>Date of Area Board Meeting</b>	20 <sup>th</sup> June 2019

### **Headlines/Key Issues**

- Skatepark – work will have started on the haul road and the work on the skatepark will follow immediately afterwards, HOWEVER, we are advised to keep this low profile at the moment to reduce the risk of vandalism or overeager people using the site before it is ready
- 
- Spring in the Park was a fantastic success, over 36,000 people saw it on facebook and 1,800 people responded to the facebook events page. There were more stalls and varieties of activities. The weather was less hot but actually that meant people moved about more. Attendance is hard to judge but probably the same as last year.
- 
- Meetings are being held regarding the regeneration of town centre with some optimism.
- 
- A working group has been set up to progress the rebuilding of the paddling pool in the Lake Pleasure Grounds

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## Community Cash Fund winners announced

Five projects that aim to boost the health and wellbeing of people in Wiltshire have been awarded a grant from Healthwatch Wiltshire's Community Cash Fund.

The scheme, which was launched in early March, attracted 41 applications to apply for funds of up to £2,000.

As well as encouraging healthier lifestyles, the five successful projects will also provide a way for Healthwatch Wiltshire to get more feedback on local services from people it might not otherwise hear from.

Manager Stacey Plumb said: "Thank you to everyone who applied to the Community Cash Fund. We were delighted to receive such a high number of applications and it was a really tough job deciding who should receive funding.

"We're really excited to be supporting these incredibly worthwhile projects and are looking forward to following their progress in the months ahead."

### And the winners are...

**Anybody Can Cook**, who want to run healthy eating courses for families on a low income at children's centres in Chippenham and Corsham. Their vision is to promote health equality across communities.

**Pound Arts Centre and Rewired Counselling**, who are hosting SPARK, a two-day health and wellbeing event in Corsham on 12 and 13 July. The first day is aimed at Year 9 students and focuses on sleep, stress, body, food and confidence, while the second day is open to all and includes a variety of speakers and a marketplace of groups and services.



## Community Cash Fund

**Rowden Hill Surgery**, who are looking to start a choir for patients with respiratory conditions who attend the Rowden, Lodge and Hathaway surgeries in Chippenham. Singing regularly is thought to have a positive effect on the quality of life of someone with a lung condition, and sessions would be open to both patients and their carers.

**Wiltshire People 1st**, who are launching their Happy Hearts Dance Group for adults with learning disabilities and/or autism. The sessions will promote a healthy lifestyle through conversation, cooking and dance activities.

**Wiltshire Wildlife Trust**, for their Wellbeing at the Orchard project, which is aimed at people who are experiencing mental health issues. The project, based at Roundway Orchard in Devizes, features eight weeks of outdoor activities including conservation, wild cooking and nature-based craft. Designed to help improve mental wellbeing, the project also provides skills and knowledge on managing an orchard.

Keep up-to-date with the projects at:  
[www.healthwatchwiltshire.co.uk/community-cash-fund](http://www.healthwatchwiltshire.co.uk/community-cash-fund)

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**May 2019**

## **The right healthcare, for you, with you, near you**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### **News**

#### **Primary Care Networks**

The Government announced a number of policies and incentives this year to help the health and care system meet increasing demand. General practice is at the core of these new ideas with the establishment of Primary Care Networks.

Each network will serve patient populations of around 30,000-50,000. Organisations within the network area will work closely together to give patients access to a wider range of health and care professionals, as part of community teams. This includes GPs, nurses, physios, therapists, pharmacists and social care providers – each providing care that is proactive, coordinated and accessible. With the focus on patients seeing the right health professional for their needs, GPs should have more time to spend on patients who need them the most.

To support their establishment, a Primary Care Network Development Programme will be centrally funded and locally delivered. By 2023/24, the PCN contract is expected to invest an additional £4.5bn per year, or £1.47 million per typical network covering 50,000 people.

GPs in Wiltshire have decided on 11 Primary Care Networks:

- Sarum West
- Sarum South
- Sarum North
- Devizes
- Trowbridge
- Bradford on Avon and Melksham
- Westbury and Warminster
- Chippenham including Corsham and Box
- Calne
- North Wiltshire Border Locality including Malmesbury, Tolsay, Royal Wootton Bassett, Purton and Cricklade
- East Kennet.

GPs and Practice Managers attended a meeting in mid-March to discuss the establishment of the networks and we will provide more information on the progress of the networks in the months to come.

You can find out more about Primary Care Networks on the [NHS England website](#).

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## **New Chief Executive appointed to lead Avon and Wiltshire Mental Health Partnership NHS Trust**

Avon and Wiltshire Mental Health Partnership (AWP) NHS Trust has appointed Dominic Hardisty as its new Chief Executive.

Dominic is currently the Chief Operating Officer and Deputy Chief Executive at Oxford Health NHS Foundation Trust. He will take up his role at AWP in August 2019, replacing Dr Hayley Richards, who announced her plans to retire in January and will be leaving the Trust at the end of May. Simon Truelove will fill the role of Acting Chief Executive until Dominic arrives.

Dominic brings with him 20 years as a leader, with the last 10 in the NHS, where he has worked across acute and community trusts. He has led teams to transform services across acute, community, mental health and children's/young people's pathways, as well as leading on responses to CQC inspections and formation of partnerships across primary, acute, community and social care.



The Chair of AWP, Charlotte Hitchings, said: "I am absolutely delighted to be appointing Dominic.

"He brings a wealth of relevant experience, both in mental health and strategic and operational management. Dominic made a great impression on the more than 50 staff, service users, carers and other stakeholders involved in the assessment and interview process."

Dominic said: "I am thrilled to be appointed Chief Executive of AWP. There are great things going on in the Trust and I look forward to joining and working with staff and stakeholders to ensure we build on current good work and continue to do our very best for service users, their families and carers, as well as for our staff to make AWP outstanding."

Charlotte added: "I am excited about Dominic's aspirations for the Trust and we are all very much looking forward to working with him as we continue on our drive for continuous quality improvement across our services for the benefit of the people we serve.

I'd also like to take this opportunity to thank Hayley Richards once again for her commitment, passion and hard work throughout her long career with the NHS and to wish her well in her retirement."

Dominic holds a degree from Oxford University and an MBA from Harvard Business School and is currently training to be a Health Care Assistant (HCA).

In another new appointment, Consultant Psychiatrist, Dr Sarah Constantine has joined AWP as the new Medical Director, starting in the role on 16 April 2019.



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## Governing Body meeting

Our next Governing Body meeting is on 28 May 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website [www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public](http://www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public)

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## News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – [www.wiltshireccg.nhs.uk/news/news-archive](http://www.wiltshireccg.nhs.uk/news/news-archive).

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**Keep up to date with news and information from Wiltshire CCG on social media.**



**NHS Wiltshire CCG**



**@NHSWiltshireCCG**

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*Making Chapmanslade a better place to live, work, play and visit.*

**An overview of the Parish of Chapmanslade  
and the residents' aspirations for its future**

**Chapmanslade Parish Council, 2019**

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## Contact details:

To comment on this Plan or get involved in any way with initiatives arising from it, please make contact via the Chapmanslade website at:  
<http://www.chapmanslade.org.uk>.

Alternatively, come along to any Parish Council meeting (dates are available on the website) and speak to one of your Parish Councillors.

# Foreword

*Chapmanslade is a lively Wiltshire village with a welcoming community who seek to play an active role in its development. As the village's representative to the County Council, The Parish Council has been keen to ensure it correctly reflects the thoughts and expectations of the community and, through a dedicated team of volunteers, conducted a **Voice of the Village** survey in 2017. The survey identified a series of initiatives that the community wished to see either developed or expanded, leading to the decision to write this **Parish Plan**, which provides a framework within which the various initiatives could be coherently developed and implemented.*

*This Parish Plan aims to provide information about the parish, its environment, community make-up, facilities, and amenities, while concurrently offering suggestions (drawn from the **Voice of the Village** survey) on how it could be improved, both in the short term and within the next 5 years. Some initiatives identified in the survey have already come to fruition, including: the Explorer Trail community events; adoption and improvement of parish footpaths; the establishing of a walking group 'The Chicken Chasers'; purchase of an interactive speed warning sign; erection of a heavy goods vehicle sign on the A36 directing lorries towards Frome (avoiding Chapmanslade) and the generation of a Village Facebook page. Other initiatives highlighted in the plan will only be realised through the efforts of willing volunteers who offer to take them forward.*

*Let's work together to ensure the parish becomes an even better place for all residents to live.*

*On behalf of the Parish Council, I commend this report.*

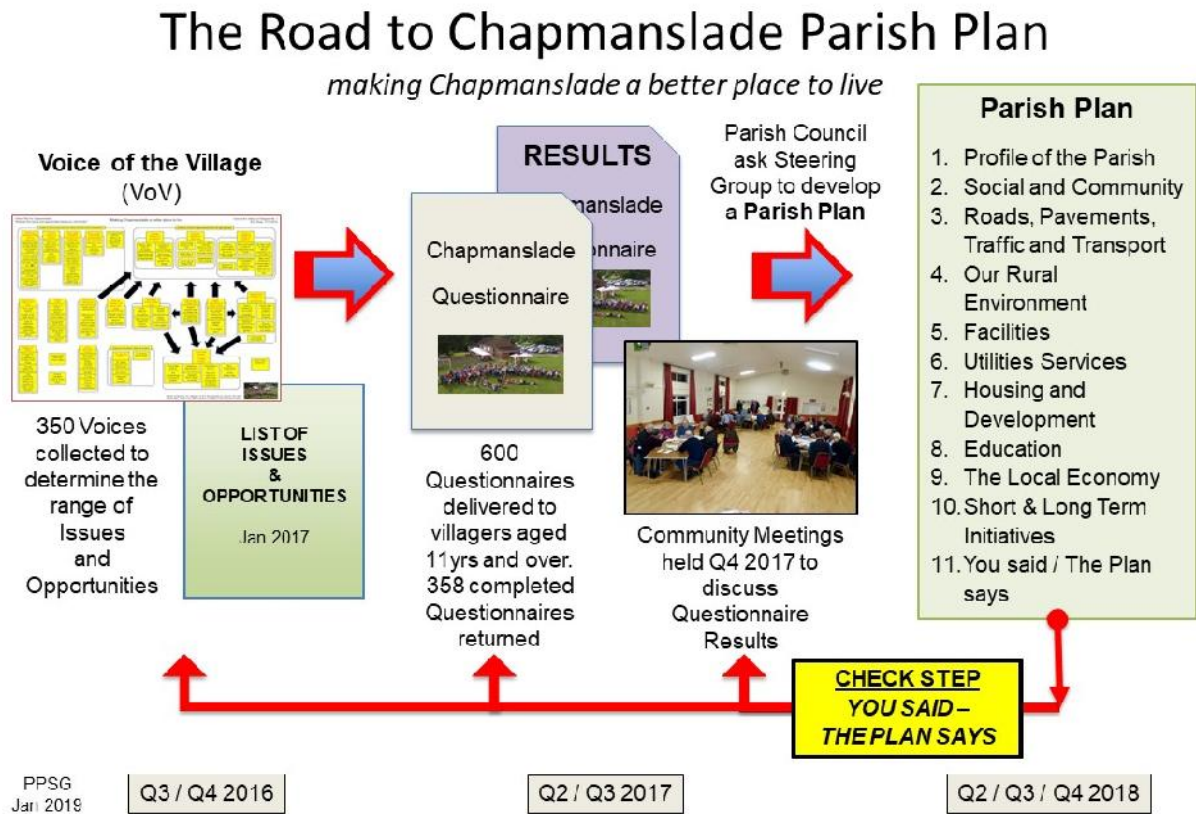
Keith Muston

Chairman

Chapmanslade Parish Council

## Timeline

This Parish Plan has been developed using materials from the 'Voice of the Village' survey generated on behalf of the Parish Council. It is estimated that well over half the community of Chapmanslade have contributed by giving their views and feedback. The figure below shows the reference materials used and the process that was followed. All materials are available on the Chapmanslade website at: <http://www.chapmanslade.org.uk/ParishPlan>.



A list of the actions from the plan that relate to comments made in the 'Voice of the Village' are given in **Section 11**

# Profile of the Parish

## 1.1 Introduction

Chapmanslade is a thriving and active West Wiltshire parish populated with some 650 inhabitants. There is a strong community spirit with a friendly, positive and welcoming outlook.



As far as we can ascertain, this is the only place in the country with the name of Chapmanslade. The name even appears in the Oxford Living Dictionary as an example place name. The Old English 'slade' could describe either a way through or a flat grassy area between woodlands where a 'chapman' (a pedlar) could rest and obtain refreshment. The active Village History Group has investigated the history of Chapmanslade and its name (see **Appendix 1**).

Chapmanslade is a village situated within a beautiful rural landscape, on the border with Somerset some 3 miles from Westbury, Frome, Warminster and the Longleat estate, and close to the beautiful Roman/Georgian City of Bath to the north and the historic City of Salisbury to the south. It is well placed to access West Country history, culture and tourism.

Sitting on an east west ridge, 150m at its highest point, affords us wonderful views of the countryside whichever way one turns. The village is surrounded by working farms with the A36 trunk road running just to its North and open agricultural farmland and farms (arable and pasture) and woodland to its South, leading towards Cley Hill, which is owned by the National Trust, and the Longleat Estate. Beyond is Salisbury Plain and Stonehenge. The local countryside is accessible by many footpaths and bridleways (see **Section 4**).



The village forms the northern part of Cranbourne Chase, which is chalk plateau in central southern England, straddling the counties Dorset, Hampshire and Wiltshire, part of which has been designated an Area of Outstanding Natural Beauty. Rodden Brook rises to the South of the village running down to Corsley Mill and several ponds are found in Black Dog Woods to the North, the most substantial of which is linked to Barters Farm Nursery.

There are several special landscape areas within the village and it is noted for its rural views from the road that runs through the middle. The village housing has many gardens that lead directly into the countryside, further accentuating its rural position.



## 1. Profile of the Parish



*The Three Horseshoes*

As for facilities, there are a thriving pub, a church, a primary school, a pre-school, a village hall, a playing field, a children's play area, clubs and societies, and local businesses, all of which play a part in parish life (See **Sections 5 & 9**). Additional facilities, e.g. shops, supermarkets, health and leisure are readily available in nearby towns accessed principally by car, as our local bus service is infrequent. (see **Section 3**)

### 1.2 Parish Boundaries

- Northern boundary - formed largely by the A36 at the top of Black Dog Woods.
- Southern boundary - runs close to or along Rodden Brook through Corsley Mill in the west, on to Divers Bridge, Water Farm, Dye House and Thoulstone Farm up to the A36 in the east.
- Western boundary - is the county boundary with Somerset.
- Eastern boundary - formed around the Short Street hamlet to the north then across the A3098 cutting through the middle of Thoulstone Park to the A36.

### 1.3 Our neighbouring parishes are:

- Corsley to the south.
- Dilton Marsh to the north east
- Upton Scudamore to the east.
- Berkley and Rodden, both in Somerset, to the west. People who live just over the border, especially in Rodden, are very much seen as being part of the Chapmanslade community.

A map of the parish on the next page has some local features marked.

The parishes of Chapmanslade and Corsley, showing neighbouring towns and villages, railway stations and major routes are shown on the map in **Appendix 2**.

More detailed maps giving additional information can be found on the Chapmanslade website at <http://www.chapmanslade.org.uk/ParishPlan/maps>



# 1. Profile of the Parish

Map of the Parish and local areas (the parish boundary is marked on the map in **Appendix 2**)



(Courtesy of Google Maps)

# Social and Community

Most parishioners who took part in the 'Voice of the Village' exercise, including the Village Questionnaire, liked living in Chapmanslade in part because of the friendliness of neighbours and the strong community spirit. Many people cited the mix of people and age groups, and the welcoming nature of the village to both newcomers and visitors. They also appreciated easy access to the countryside and to places where they can meet to be sociable (the pub, church, village hall, Memorial Playing Field and playground).

Taking into consideration the results of the various forms of community engagements that have taken place in the lead-up to preparing the Parish Plan (See **Page iii**), the following topics have been considered in this section:

- Health & Wellbeing - facilities for all ages to keep fit and active
- Leisure opportunities for all age groups
- Ensuring a safe, inclusive and connected community
- Community Events (in particular those which encourage greater inclusiveness)
- Use of Community Hubs (church, school, village hall, playground, the pub)
- Care in the Community
- Local Transport (other than Public Transport)
- Communication – keeping the community informed and in-touch

In addition, the following underlying factors, identified as being the basis for a healthy and positive social and community life, have also been considered:

- Good communication across the whole community
- A caring supportive environment
- A sense of belonging
- Cross generational interaction
- Good and inclusive use of built and open spaces
- Strong relationships built over time
- A feeling of being connected to the village

2.1 The current implementation of the results of the Village Questionnaire in 2017 requires recognition of both the wide range of possible areas on which to focus and the need for a manageable, targeted and realistic strategy, the Social & Community Plan will focus on the following three areas:

**A. Social Hubs** are places where people can meet, connect, socialise and exchange information. The following types of hubs have been identified:

- Built
- Open space
- Virtual / online
- Groups (both social and administrative)

(A list of social hubs and groups in the community is given in **Appendix 3**)

**B. Community Exchange** is the mechanism for matching the skills, experience and availability of neighbours and local volunteers with the needs of members of the community who may be isolated or most in need of help, so that they are supported as required.

## 2. Social and Community



Neighbours, friends and family are currently carrying out some of this type of activity but as a community we do not yet have a coordinated way of identifying or focusing on this need. The Chapmanslade Community Facebook page addresses this to a limited extent and has been used to provide online alerts for checking on elderly relatives or neighbours (and pets) and to ask for volunteers to support local events.

**C. Communication** in an effective manner is seen as being key to all aspects of parish life, irrespective of whether it is social, environmental, crime, safety, or other aspects. There is a need to communicate both within the community and outwards to other communities and to services provided by the wider community.

The Facebook page is also used to post local crime and security alerts issued through the Wiltshire and Swindon Community Messaging system. Current methods of communication are shown in **Appendix 4**.

The Bridge magazine is delivered monthly to residents in Chapmanslade and Corsley. It contains a list of events for the next few weeks and topical articles of local interest, together with adverts from local businesses.

There are two proposed developments which, if they go ahead, will bring both concerns and opportunities in relation to our community over a relatively short period of time (3 – 5 years).

- The proposed development at Barbers Farm of new homes would increase our current population by approximately 20%.
- The recently-agreed development of a high-end residential holiday resort at Thoulstone Park submitted by Natural Retreats (now known as Together Travel), potentially provides an additional social hub – albeit not within walking distance for most parishioners.

See Housing and Development (**Section 7**) for further details of these developments.

2.2 The following issues are considered to be positive by residents.

**Social Hubs.** All the hubs work to a certain extent and there is reasonable demographic coverage of the community. An on-line presence has the capability to reach most of the community

**Community Exchange.** A strong community spirit overcomes some issues of concern

**Communication.** All forms of communication work reasonably well, and the parish has embraced the use of technology in the Social and Community space to supplement and enhance other, perhaps slower, forms of communication. There is now some knowledge of on-line forms of communication

The village questionnaire and 'Voice of the Village' found that most people are aware of most issues and events. This is of importance as there are several localised informal groups in place.

2.3 There are, however, some issues of concern

**Social Hubs.** Information exchange between existing hubs is often *ad hoc* and 'manual'. There is no electronic / online exchange of information such as dates and times of events, and hubs which are specialised or have limited membership can create layering or stratification of information and awareness.



## 2. Social and Community



**Community Exchange.** There is a requirement for transport and other help for those in need. There is some provision through the Westbury and District Link Scheme, which is occasionally advertised in The Bridge and elsewhere. An informal communication platform would be useful in identifiable emergencies where local support can be of use, and there is currently no plan for action in such emergencies.

**Communication.** Forms of communication need to be inclusive and wide-ranging, embracing the young and the elderly, and those residents who are less computer literate or not online. There are 'communication' gaps at the age extremes of our community. Some of the current systems rely on single sources of support without which they would fail. As a community there is no coherent communication strategy for letting people know what is happening in the parish, who to go to in case of need, and how to seek help.

2.4 Over the next five years we hope for developments in all three areas.

**Social Hubs.** Existing hubs (see **Appendix 3**) should be maintained and improved to encourage greater participation of all age groups in community activities. The church and village hall buildings could be developed to provide wider community use. The facilities at the Memorial Playing Fields are planned to be improved. If the Thoulstone Park development goes ahead, parish residents have been promised full access to the facilities at reasonable cost.

**Community Exchange.** A Community Exchange mechanism should be well-established, helping to link the social needs of members of our community with local solutions at an everyday neighbour-orientated level. This will include those who are at risk through age or infirmity. We will explore how other communities did this and how they implemented appropriate solutions.

Proactive actions should be put in place to identify all new residents and make them feel welcomed and become involved in parish life if they so wish. Actions will need to include the development of 43 new homes at Barbers Farm, should it go ahead.

A parish civil emergencies plan should be established identifying the relevant types of risk in which the community can help, and the roles, responsibilities, contacts and communication strategy.

**Communication** (see **Appendix 4**). The Village Website will remain updated with an appropriate operating system, and several administrators will take shared responsibility for maintaining and updating the site. The membership and reach of the Chapmanslade Community Facebook page will be widened to include a greater percentage of the community. A coherent way of letting people know what is happening in the parish will be established, including a parish diary. A list of who to go to in case of need, and how to seek help, will be established.

### Priority future actions:

- Update the church building to provide a well-used social hub.
- At the Memorial Recreation Playing Field - New and updated children's play equipment plus sporting and keep fit facilities for all ages.
- Establish a Community Exchange mechanism.
- Build and manage a new website.
- Develop a parish-wide on-line diary.
- Improve community communications and engagement.

# Roads, Pavements, Traffic and Transport

## 3.1 Roads

- 3.1.1 The main road running through Chapmanslade is the A3098 from Westbury to Frome. As an A Classified Road it is inspected monthly whereas the C-class road from Chapmanslade to Corsley is inspected every 3 months. Any defects are treated based on their urgency, and serious highway defects are usually attended to within 24 hours. Those sites where there is an injury, accident or other identified problem are generally treated as a priority, and other sites are dealt with as resources permit.



White lines, road studs and other road markings need to be renewed periodically, although such repair is weather-dependent.

Key routes in Wiltshire receive precautionary salting when ice is forecast. These include all motorways, trunk roads, class A and B roads and important lower-class roads. The only strategic HGV lorry route within the parish is the A36, linking Bath and Salisbury. The speed of vehicles and poor visibility at the top and bottom of Black Dog Hill may be responsible for several recent serious accidents. Double white lines have recently been extended and more action may be required to enhance road safety.

The A36 is maintained by Highways England. The remaining roads in the parish are maintained by Wiltshire Council. The Parish Steward carries out minor highways work such as road, pathway, drainage and verge maintenance, alongside sign cleaning/clearing. Maintenance issues for the Parish Steward to consider can be reported to the Chair of the Parish Council.

- 3.1.2 The road connections are good in all directions, with the A3098 connecting directly to the A36 and with a short connection to the A361 and A350.

- 3.1.3 The road surface from Dead Maids through Chapmanslade needs re-surfacing as a priority. This is particularly dangerous for cyclists, for whom the A3098 is part of Route 22 of the National Cycle Network. In several places the A3098 is below the normal width of a two-lane A road (6.7m) and there are no white lines.



- 3.1.4 Over the next 5 years, we hope for increased reporting of issues, resulting in better maintenance of road surfaces.

## 3.2 Pavements

- 3.2.1 Wiltshire Council is responsible for the maintenance of publicly-owned surfaced pavements within the County. These are inspected regularly, and areas of high pedestrian activity will be repaired rapidly. However, pedestrian activity is relatively

low in Chapmanslade and some pavements are on private land.

3.2.2 The High Street section of the parish has a pavement, but it varies in width and quality. There is no pavement to the eastern end of the village and beyond to Dead Maids, Short Street and Thoulstone. There is only a short length of pavement in Huntenhull Lane, which is an extension of pavements in Brimhill Rise.

3.2.3 The pavement along the High Street is not continuous throughout the village, so that pedestrians have to cross the road to remain on the pavement. This is particularly problematic for those with limited mobility and with prams or push chairs, and for everyone at times of high traffic flow. In several places the footpath on private land is substandard. The street lighting is by sodium lights and not at a consistent level throughout the village.

The pavement is not wide enough in places to allow wheelchair or pushchair access and is challenging for the less able. This is often exacerbated by cars parking on the pavement.

3.2.4 Over the next 5 years, we wish to see an upgrade to street lighting to give better downward-directed white light. This will give better definition for pedestrians and drivers, and better colour rendition on security cameras. We also wish to improve the condition, width and consistency of pavements.

### 3.3 Traffic

3.3.1 There is a 30 m.p.h. limit through the village, with higher limits on leaving the village boundaries. A professional traffic survey was carried out in 2015 showing the volume and speed of traffic on the A3098. This is shown in **Appendix 5**. About 60% of drivers were noted speeding at 36-40 m.p.h. in the High Street during peak times, with a higher percentage and higher speeds (in excess of 40 m.p.h.) when the road is quieter at 6.30-7.30 a.m.. Community Speed Watch has noted an increase in the volume of traffic and we now regularly get up to 600 vehicles at morning and evening peak times, compared with about 400 in 2015; a 50% increase in 3 years.

The village centre becomes congested twice a day during school pick-up and drop-off times as 75% of the school's pupils come from outside the village. Cars parked in the High Street throughout the day also have some impact on traffic flow.

There is currently a weight restriction of 18 tonnes on the A3098. Signage from the A36 has not previously deterred oversize lorries from turning off onto A3098, and the road layout effectively forces them to come through the village. There is clearer signage regarding weight limits and alternative routes for lorries coming from Frome, and new signs have recently been placed on the A36. There is no formal 'lorry watch' in the village, but large lorries are often recorded by residents and, if possible, companies are contacted. A report was sent to Wiltshire County Council in 2017.

3.3.2 Community Speed Watch is active in the village, operating deliberately irregularly every month, and this acts as a precautionary measure for drivers. The Parish Council has purchased a Speed Indicator Device with the assistance of a Wiltshire County Council grant. The impact of the device sited at the Frome end of the village is positive, and the Community Speed Watch team is looking for additional sites at the Westbury end of the village to increase deployment opportunities and broaden its impact.

### 3. Roads, Pavements, Traffic and Transport



A reduction to a weight limit of 7.5 tonnes on the A3098 has been requested by the Parish Council and has been agreed, but it is awaiting resolution of a plan for the A350/A303 upgrade, which is a long term project. In the interim, new signage has been placed on the A36 for lorry drivers.

The proposed development of homes on Barbers Farm may increase the number of pupils from the village at Chapmanslade School, thereby reducing congestion at school times. Funding may become available for traffic calming if this development goes ahead.

3.3.3 The main issue of concern is the speed of traffic through the village. This includes both commuters and farm vehicles. In particular, large farm and commercial vehicles can exacerbate traffic problems at school drop-off and pick-up times. There is a risk to pupils and other pedestrians due to the volume of traffic, vehicles going onto the pavement to pass one another, and drivers speeding once clear of the congestion.

3.3.4 Over the Next 5 Years we would like to address the traffic speed and congestion. This will require a further traffic survey and the identification of appropriate solutions. These may include a 20 m.p.h. speed limit, speed indicator devices, road calming measures, and clear road markings. They require engagement with Wiltshire Council.

Continuation of current discussions between the School and the Parish Council and the School's reminders to parents are required to generate possible solutions to the congestion at peak school times. We note that the School has no authority or capacity to manage parking.

There should be clearer signage on approach routes about weight limits and we support the Local Government Association campaign to enforce the use of commercial vehicle satnavs in lorries.

#### 3.4 Transport

3.4.1 The A3098 connects directly or indirectly to the major roads, A36, A361 and A350 for car traffic and the village is close to excellent rail links in Westbury. There are also stations at Frome, Warminster and (on demand) at Dilton Marsh. (See the map in **Appendix 2**) and on the village website at <http://www.chapmanslade.org.uk/ParishPlan/maps>.

There is a limited bus service through Chapmanslade operated by FromeBus between Frome and Westbury up to 6 times a day during working hours, with a more limited service on Saturdays and none on Sundays or Bank Holidays. There are occasional services to Trowbridge and Warminster and school buses during school terms.

There are local taxi services in Frome, Westbury and Warminster that are used by residents. There are no such services in Chapmanslade. There is a voluntary payment transport service run by the Westbury and District Link scheme for elderly and disabled residents and those in need. Taxi travel is also provided to airports in Bristol, Cardiff, Southampton, Birmingham and London, all of which are also accessible by train.

3.4.2 Road connections are good in all directions. Westbury station is a rail junction with direct links to London (Paddington and Waterloo), Penzance, Cardiff, Southampton, Swindon, Brighton and intermediate stations. There is car parking available at Westbury, Warminster and Frome stations.

3.4.3 During school terms special buses transport pupils from Chapmanslade to Matravers School and Kingdown in Warminster. Only those to Matravers are free for pupils;

### 3. Roads, Pavements, Traffic and Transport



Kingdown pupils travel by public bus. FromeBus indicates that the current timetable is likely to operate until 2025.

3.4.4 Over the next 5 years we seek better transport opportunities for residents not wishing to, or unable to, drive. This could be through the Westbury and District Link Scheme or through a local volunteer-operated scheme. The MP for Somerton and Frome is pressing for better rail services from Frome.

#### Priority future actions

- Discuss with Wiltshire County Council the optimum solutions for traffic calming.
- Traffic group to continue consider ways of encouraging the public to park further away from the school site and mechanisms for preventing impatient drivers from mounting pavements during times of congestion.
- Determine the ownership of pavements through the village and encourage private owners of land with pavements to upgrade these, with help from the Parish Council.
- Work with cycling groups to have A3098 repaired where the road surface has deteriorated\*
- Discuss with Wiltshire County Council lighting in the village.
- Continue to press for a reduced weight limit in the village.



# Our Rural Environment

4.1 There are many positive aspects to the local environment, which are appreciated by parish residents. These include the rural location, the Memorial Playing Field and play area, numerous footpaths and bridleways, and some cycle paths.

The village is surrounded by a mixture of managed countryside ranging from large open/hedge-bounded fields (both pasture and laid to crops) to dense woodland (deciduous and pine). This ensures that a huge variety of flora and fauna thrives throughout the year.



The village hall sits within the Memorial Playing Field. The field is currently laid-out as a football pitch with full-sized netted goals and pitch markings. To one side of the pitch is a fenced-off children's play area, equipped with slides, climbing frames and swings. It is aimed at younger children, not teenagers.

The Memorial Playing Field is used for a number of community events. It is also used regularly by the Frome Town Youth football club. A cricket pavilion exists, but this has fallen into disrepair and is now used primarily for storage. The playground is a popular resource for children in the village and is well used. Some of the equipment is getting old, and the opportunity exists to replace some equipment, and build on what already exists.

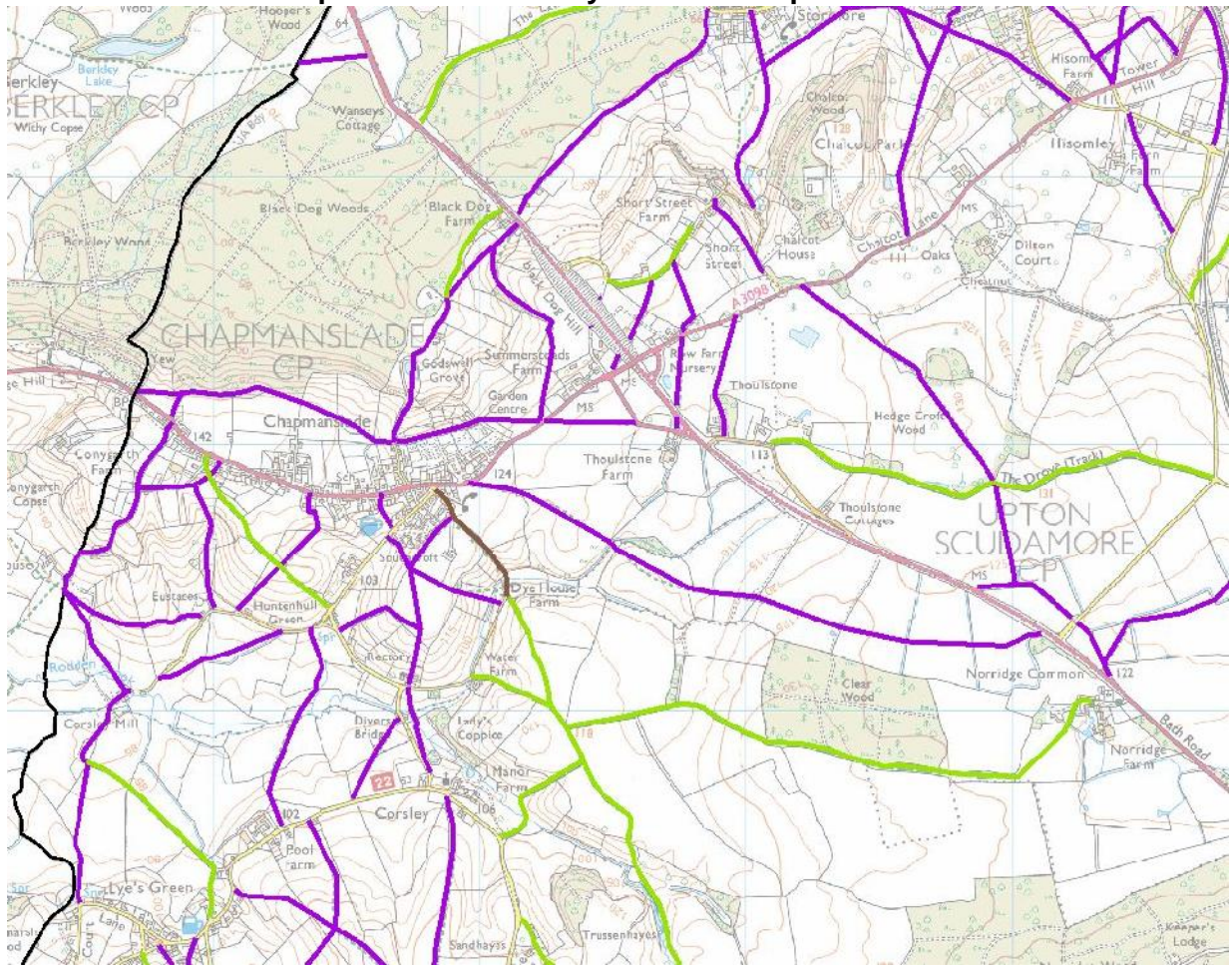
The parish contains a network of footpaths and bridleways that run in all directions from the main village centre. A map of these is shown below. Most are well maintained and walked by a cross-section of both residents and visitors. The footpaths group has been very successful in clearing the footpaths in the parish, which has led to the generation of a walking group and path adoption by parish members.



The parish is located between three market towns each with its own railway station and a good selection of shops and other services. Increasingly the parish is being used as a conduit by cyclists between these centres as well as more residents using bicycles as a healthier mode of transport. The National Cycle Network Route 22 connects Chapmanslade and West Wiltshire with the network to the south via Longleat.



**Wiltshire Council Footpaths and Bridleways around Chapmanslade**



(Footpaths in purple and bridleways in green. Courtesy of Wiltshire Council)

4.2 The Village Questionnaire in 2017 raised several issues of concern. The main one of these was the considerable increase in the volume of traffic passing through the village, which is considered in **Section 3**.

Although the footpath network is excellent and is being maintained by volunteers, for most of the footpath network there is limited access for those of limited mobility as well as for pushchairs or wheelchairs due to the nature of the ground and use for cattle grazing.

The lack of right of way access to the North of the village towards Short Street is a concern as it means pedestrians must either cross large fields that often contain cattle or walk on the road where it narrows as it exits the village towards Westbury. Both options bring additional risk.

There is concern about the inappropriate behavior of some individuals, leaving dog 'poo bags' in hedges or not removing dog faeces. Country Code signs could be erected on the major footpaths/

4.3 Over the next 5 years it is hoped that the parish path network will continue to be improved and accessible footpaths can be established to encourage all residents to make the most of the countryside. A more effective link could be established between



## 4. Our Rural Environment



the village and Short Street and Upton Scudamore, re-establishing the route which existed before the A36 upgrade at Black Dog Hill in 1975. Ideally this would be a cycleway. This has also led to the desire to expand the links from the village towards Warminster and Frome, both through the introduction of kissing gates to improve access as well as improved rights of way, especially for bicycles.

Action is underway to involve Sustrans and the Frome Missing Links project to further the initial plans of creating a recognised cycle route between the three towns. Once established, sections of that route could be diverted away from the motorised traffic by utilising existing bridleways and footpaths. Eventually, with the goodwill of landowners and volunteers, some new sections could be created to provide safe and easy access for many user groups into the future.

The “Rec Action Group” (a Sub-Committee of the Village Hall Committee) has been set up to review options for making wider use of the Memorial Playing Field, including equipment and activities for older children, an exercise track for adults, seating and a public convenience. Other possibilities to promote use of the field, such as a community orchard, will also be explored.

We also hope to engage with ENTRUST (<http://www.entrust.org.uk>) to establish funding for a community project. The parish is eligible as the nearest landfill site (west of Chitterne) is within a 10-mile radius of Chapmanslade.

### Priority Future Actions

- Work with others to establish footpaths suitable for pushchairs and wheelchairs and cycle routes..
- Develop a map of footpaths and cycleways in the area.
- Upgrade the play area at the Memorial Playing Field.
- Explore opportunities to establish a community orchard.
- Investigate funding for a community project.



## Parish Facilities

The parish has a number of facilities including a church (St Philip & St James), a pub (The Three Horseshoes) and, in the Memorial Playing Field, a village hall (equipped with a theatre stage and kitchen) and children's play area facilities.

### 5.1 Shopping

5.1.1 Chapmanslade does not currently have any shops of its own following the historic closure of its post office, and other local shops. However, it is well served by shops in the neighbouring towns of Frome, Warminster, and Westbury which are a short distance away, with a variety of supermarkets, chain stores, and independent shops, plus regular weekly markets available. A wider variety of shops can be found further afield, for example in Trowbridge, Salisbury, Bath and Bristol.

There are challenges to accessing shops for residents who do not have access to a car, with limited public transport available via the village bus service. Online shopping is also a popular choice for many residents.

A small trial stocking basic supplies, such as bread and milk, was run in the pub some time ago, but due to limited success this did not continue.

5.1.2 There has been an aspiration from some residents for a village shop, however the economics of this are challenging, as has been shown through the recent closure of Maiden Bradley's community shop. A possible longer-term solution is in the development of Barbers Farm. Potential investment could be made into the plant centre with permanent buildings being erected. In turn this could lead to a farm shop being added which could also provide much of the shop convenience that residents require.

5.1.3 Tutorials on online shopping for residents with access to broadband could be a short-term measure, as could expansion and more use of the Westbury and District Link scheme for non-driving residents. A local volunteer scheme could be established to do shopping for the housebound.

### 5.2 The Parish Church (see also **Section 2**)

5.2.1 The Church of St Philip & St James sits at the geographical centre of the village alongside the village school and pre-school. The church is in the Salisbury diocese, with the vicar supporting a number of local churches, including St Margaret's at Corsley, Horningsham and Longbridge Deverill churches. Services are held throughout the year for all members of the parish including 'Messy Church' for the younger members of the congregation. It is the Christian and community focus for key annual events such as Christmas, Easter and Remembrance Sunday, which are always very well supported by the village.



## 5. Parish Facilities

The church continues to be a popular hub for churchgoers within the community and is also used as a resource by other groups and activities, such as the recent use for rehearsals of the village pantomime. The church is in a good general state of repair and is supported by church wardens and volunteers. Like many churches there are challenges with falling attendances and covering running costs. The parish churches of St Philip & St James and St Margaret's need £80,000 a year in running costs and receive no central grant from the Church of England to support this. Hence these costs fall to churchgoers and the local community to maintain this asset. The church members will continue to explore how this money can be raised, and how the churches can be used differently to increase their value to the community. The current church costs are shown in **Appendix 6**.

- 5.2.2 Over the next 5 years it is hoped that the churches can be developed as community spaces to widen their use as a local asset. Applications for grants and funding will hopefully support future improvements to facilities including removal of some pews, installation of a disabled toilet, and a cupboard housing a sink so that hot drinks can be served.

### 5.3 The Three Horseshoes pub

- 5.3.1 The privately-owned pub is a popular and well-used community hub. The landlord and his team deliver a varied offering of food and drink, with a mix of both restaurant style



tables for meals and a less formal seating and bar area, together with garden seating. The pub is well supported by residents and patrons from the wider area and is also used free of cost for a variety of village clubs and various meetings including the History Group, Loose Women, the School PTFA, the Parish Plan team and for community coffee mornings. It provides part-time employment for residents.

- 5.3.2 From 2019 the pub plans to update its à la carte menu to a more organic and local based focus. An application for an 8-bedroom Bed and Breakfast accommodation development in the adjacent building will be resubmitted following the expiry of the previous application, and it is planned that this would be completed within 2 years. The pub also plans to continue with a series live music nights on a regular basis.

### 5.4 Village Hall and Memorial Playing Field

- 5.4.1 The village hall is a large well-equipped building that is used for key community events



including the very successful pantomime, the village fête and other community days, such as village meetings and Parish Council meetings. It is equipped with a performing stage, fully fitted kitchen and communal area capable of seating over 120 people. The hall is also used for a variety of clubs and is available for hire for private events and functions, including birthday parties.

## 5. Parish Facilities

The running of the Hall and main fundraising activities are overseen and organised by the Village Hall Committee. Historically, the Parish Council has granted a sum of money from the parish precept, which goes towards the running costs of the hall, enabling monies raised from fund-raising activities to go directly to renovation and improvements. The hall requires approximately £7,500 a year to cover ongoing costs. Larger repairs and investment projects add additional *ad hoc* costs. Recent investment has included a disabled access toilet, a new hall floor, LED lighting and a cinema style screen and projector equipment. **Appendix 7** shows the current costs of running the village hall.

5.4.2 The Village Hall Committee continually maintains the fabric and decoration of the hall to keep it an attractive and practical space for hirers. Plans for installation of a loop system for the hard of hearing, and Wi-Fi are among improvements being investigated.

5.4.3 The Village Hall Committee is always keen to recruit new members with enthusiasm and fresh ideas. Although the village hall will continue to be improved with more stage lighting and theatrical equipment, current actions are predominantly focussed on improving the surrounding Memorial Playing Field and playground.

5.4.4 A newly-formed Memorial Playing Field “Rec Action Group” is working with the Village Hall Committee on upgrading the facilities. These should include lighting of the road to the hall from the A3098, an external accessible toilet and upgrades to the play area and equipment.



### 5.5 The Village School

5.5.2 Chapmanslade School continues to be well regarded and popular with families from the Chapmanslade and Corsley parishes and the surrounding area. The school also has a pre-school on site, thus providing care from ages 2 – 11 on the one site. These are described in more detail in **Section 8**.

#### Priority Future Actions

- Establish a mechanism to train residents who wish to shop online.
- Provide transport for residents who need shopping, hospital visits, etc.
- Develop use of the church building as a community asset.
- Facilities to be further developed around the village hall and Memorial Playing Field.

# Utility Services

## 6.1 Broadband and Telephone

- 6.1.1 Chapmanslade is generally well provisioned for telephone and broadband services, with services available via the Openreach Network (supplying companies including BT, TalkTalk, and Sky) and Virgin fibre-optic cable, both of which can be used to provide telephone and broadband services.

For those with “regular broadband” fed from the BT telephone exchange in Huntenhull Lane via copper-wire connection, speeds of up to a nominal 20Mb download can be expected, although speeds reduce the further a house is from the telephone exchange. Super-fast fibre broadband speeds of up to 80Mb can be supplied to users in the High Street and adjoining roads following upgrading of the cabinet that feeds this area.

The cable company Virgin Media also supplies connectivity to users in the High Street and adjoining roads, with various packages and speeds available via a cable connection.

Unfortunately, some “Not spots” exist in the parish, including parts of Huntenhull Lane, where the faster speeds are not available to residents as their homes are fed directly from the telephone exchange and not via super-fast fibre. Virgin Media’s network also doesn’t extend that far. Short Street, receives lower broadband speeds due to the distance from the cabinet providing fibre connection.

Telephone landline connections are good, with a local telephone exchange, but mobile telephone signals are highly variable, with some areas unable to receive any carrier and others limited to a single provider or only to 2G signals. A 4G signal is available in parts of the parish.

- 6.1.2 It is hoped that high-speed broadband will further expand in the parish. The UK government has ambitions for a “full-fibre Britain” with all houses fed with a fibre optic cable by 2033. In the shorter term Openreach, and the Government-funded “Wiltshire Online” continue to review superfast broadband roll out across the county and will review opportunities to upgrade the network and roll out faster speeds where possible. However, due to the relatively low number of premises affected by limited speeds in Chapmanslade, it is possible that this may take some years for those affected to see improvements. Alternatively, a “Community Funded Partnership” could be explored with Openreach, with a view to upgrade the network for affected premises ahead of their central plans, as has happened in nearby Corsley.

## 6.2 Electricity Supply

- 6.2.1 Currently, mains electricity is available throughout the parish, and, although parts of the village suffer intermittent interruptions to supply during periods of bad weather, service is generally consistent. A recent issue with an access dispute to repair faulty equipment led to several months when parts of the village were being run on backup generators. However, this has now been resolved.



## 6. Utility Services



The absence of a good mobile phone signal in many parts of the parish limits the opportunity for roll-out of smart electricity meters.

- 6.2.2 Over the next five years SSE propose to take remedial action to maintain an effective supply, having identified the root cause of recent outages. SSE will also upgrade the network to accommodate future housing and other developments. The proposed housing development at Barthers Farm (**Section 7**) will use electricity for heating.

### 6.3 Water and Sewerage

- 6.3.1 Chapmanslade is fed by mains water and the vast majority of the village also has access to mains drainage, with both provided by Wessex Water.
- 6.3.2 Occasionally the sewerage and run-off water systems become blocked and remedial action needs to be taken. There is concern that future housing development may cause problems with the volume of sewage and run-off, and this will be taken into account in developments. (See **Section 7**).

### 6.4 Mains Gas / Heating

- 6.4.1 The village currently has no mains gas supply, so heating provision comes from a variety of sources, namely oil, bottled or tanked LPG gas, or electricity. Some residents have also had solar panels installed. For some years the possibility of mains gas being supplied to the village has been investigated, with the two most recent efforts being in 2014 and 2017, both of which were unsuccessful.
- 6.4.2 Wales and West Utilities manages the gas pipelines in the area, and gas could be bought through a variety of energy supply companies. In the desk-top exercise conducted in 2017 Wales and West Utilities assumed that 223 properties could be included in a scheme and the 'Penetration Level' (i.e. number of properties expected to be connected within 20 years) would be 156 properties, each paying a variable cost depending on the length of pipe from the main to their house. They needed 62 properties to accept the cost per household and only 36 properties showed an interest. So the scheme did not go ahead.
- 6.4.3 The proposed Barthers Farm development (see **Appendix 8**) brought the potential opportunity to contribute funding for gas provision to the village, which was reviewed alongside other uses of the funds. The Parish Council decided that greater benefit would be gained through supporting road safety improvements. There is continued interest from some residents for provision of mains gas, but it is likely that the cost of installation and a new boiler is limiting the number committing to a scheme.
- 6.4.4 Opportunities exist to reduce the cost of heating oil through approaching different suppliers, and bulk buying schemes. These include "The Oil Club", and other community-based schemes as oil prices are subject to ongoing fluctuation.

LPG can also be acquired at more competitive rates by regularly contacting alternative suppliers and negotiating prices. Other examples include companies who obtain a corporate discount for members.



## 6. Utility Services



### Priority Future Actions

- Seek a champion for each service – broadband, telephone, electricity, and water/sewerage.
- Lobby MP and network providers for better broadband and mobile 'phone connectivity.
- Ask businesses to seek improved services.
- Log faults in utilities on Chapmanslade Website.
- Develop local community purchasing schemes for oil and for LPG.
- Provide information on cybersecurity for residents working online.

# Housing and Development

7.1 Chapmanslade is a village mainly spread along a main road with housing that is varied in size, design, age and materials. Originally centred around a few farms and related home-



based businesses such as weaving, a blacksmith and the village shop, it has extended in both breadth and depth over the last 150 years due to development along the High Street, in Wood Lane, Pedlars Grove, Huntenhull Lane and Short Street. Centred on the village church, the earliest buildings are constructed from a mix of stone and brickwork following a traditional country style.

More recent construction has introduced more modern materials and styles ranging from bungalows to contemporary, open plan designs that give the village an eclectic mix of properties. This mix has fortunately led to a very diverse spectrum of age and socio-economic background of residents. The need to build more houses nationally is also reflected in the village, with frequent requests on infill as well as brown/greenfield sites.



7.2 The 'Voice of the Village' survey indicated an even split between those who wish to see more houses (including affordable/shared ownership), those without a firm view and those who did not wish to see any new building:

An analysis of views on the scale of house building indicated that, should additional houses be built, the number should be limited, with over half the respondents neutral or in favour of a development of up to 20 homes. (See **Section 11**, page 36).

As there is no clear view within the village around housing styles or demand, the Parish Council takes a pragmatic view when assessing planning requests, seeking to maintain the character of the village while addressing the national and local demands for housing.

The Voice of the Village questionnaire specifically noted that additional housing, especially at the lower end of the market (i.e. for 1st time buyers) is required.

## **Barters Farm:**

Most recently, a request to build around 43 new properties on a brown-field site (Barters Farm) has been proposed. This offers additional accommodation of 2- to 4-bedroom houses, which could bring additional families to the village school, church, village hall and Three Horseshoes pub. Comments were received from several residents and a decision is expected in due course following objection from the Parish Council. A revised plan for the site is anticipated, with a 3-bedroom property likely to sell for around £350,000. The current plan is shown in **Appendix 8**.

Development of the site brings with it the potential for funding traffic calming measures.

## 7. Housing and Development



### **Thoulstone Park:**

In July 2018, the Parish Council supported a planning application for the development of part of Thoulstone Park by Together Travel (formerly Natural Retreat)s, a company who specialise in the building of small, high-end residential holiday resorts. This has now been approved by the planning authority. The development offers the chance to bring jobs to the parish as well as new leisure facilities, together with an opportunity to link-up Chapmanslade with Warminster through support for improved public rights of way.

Building work is expected to start in 2019. The plan is shown in **Appendix 9**.

- 7.3 The intention to build on the Barters Farm and Thoulstone Park sites has raised questions within the village, primarily around increased traffic and the challenge of access to local towns due to poor public transport and limited easy cycleways and footpaths.

Given that this is the second time that land at Barters Farm has been sold for development, there is also concern that further parcels of land will be sold-off for residential development. This is over and above any demand already fulfilled by the phase 2 plans. Likewise, there are concerns that in time Thoulstone Park may become the start of a larger development.

The load on sewerage systems and the conversion of gardens and fields to solid surfaces generating run-off may cause problems. Wessex Water has stated that additional development generating an increase in foul water flow may stimulate possible improvements to the Divers Bridge pumping station. However, there would need to be a robust strategy in the development plans to accommodate any additional surface water run-off.

- 7.4 Over the next 5 years it is hoped that no further major residential sites will be developed, although limited infill in the village is anticipated. Instead, it is hoped that further development of playground facilities and improvements to the village hall and the village school will occur. For people to reach these, development of the pavements and associated footpaths would be very beneficial.

### **Priority Future Actions**

- Parish Council to address some of the traffic issues in the village, possibly using income from developers.
- Engage with Together Travel to ensure development fits with parish aspirations for rights of way, business and leisure facilities.
- Development applications to be advertised on the Chapmanslade website and Facebook page.

# Education

- 8.1 Chapmanslade has an excellent primary school which shares its site with the 'Busy Bees' Pre-School. They are located in the High Street at the core of the village. There are no secondary schools or places of Further or Higher Education in the parish and students over the age of 11 must travel elsewhere to continue their education.

## **Busy Bees Pre-School:**



The Pre-School is a non-profit charitable trust and provides a small and friendly environment for up to 20 children from the age of 2 to school age. The staff work closely with Chapmanslade Primary School and children are strongly supported in their transition to the primary school of their choice. Many of the children transfer to Chapmanslade School at the start of the academic year that they are 5, and the familiar setting and facilities help them settle in easily. There is a good relationship and communication between the School and the Pre-School, enhanced by the Chair of the Pre-School also being a School Governor.

Busy Bees is open from 0800 to 17.00 Monday to Friday during term time only, and also provides a Breakfast Club and Afterschool Club for children attending Chapmanslade Primary School. They offer flexible patterns of attendance so that parents can choose the times and days that suit the needs of their families. The curriculum planning is based on the Early Years Foundation Stage Framework.

## **Chapmanslade School:**

Chapmanslade Church of England Voluntary Aided Primary School has 117 pupils on its roll in 4 classes and has a planned admission of 17 in each year group. The Governing Body of the School is very active and comprises Parent Governors, Staff Governors, a Local Authority Governor, Foundation Governors, appointed by the Diocese, co-opted Governors and the Headteacher.

The school sits in the centre of the village next door to the church, with which it has close links. Members of the church community lead school worship on a regular basis. Governors and the Parochial Church Council have met together for training provided by the Diocese on the Vision for Education and how the community and the School can work supportively together.



The catchment area of the School is the same as the parishes of Chapmanslade and Corsley (see the map in **Appendix 2**). Children within the parishes are given priority, but children from Frome, Westbury and Warminster attend the school because of its good reputation. The criteria for admission are listed on the school website.

The school premises include the main school building, a large school hall, with small kitchen attached, and two classrooms with outside facilities. The school also has access to a grassed area at the rear and a large secure playground at the front of the school.

### **Secondary, Further and Higher Education:**

At the end of year 6 (age 11) children transfer to secondary schools, all of which are located outside the parish. Chapmanslade is within the catchment area of Matravers School in Westbury, although secondary schools, such as Kingdown in Warminster or others in Frome, Salisbury or Bath, may be selected by parental choice. The majority of primary school leavers go on to Kingdown, which was judged “Good” at its last Ofsted inspection.

There is no university in Wiltshire, but there are several nearby in Bristol and Bath, and many students go further afield. Wiltshire College and University Centre offers Further and Higher Education opportunities, through its campuses at Trowbridge, Chippenham, Lackham and Salisbury. Apprenticeships, HNC, HND and Foundation degree qualifications can be taken. It also offers BA and BSc degree programmes in association with partner universities.

There are University of the Third Age (U3A) groups close-by in both Warminster and Westbury, which provide a variety of study groups for retired and semi-retired people. The village has an active group working on local history, which follows similar principles to U3A and will be publishing a book on the history of Chapmanslade. Other members of the village have worked as external degree students at the Open University, Oxford University and other institutions.

**Appendix 10** gives more details of Chapmanslade School and Pre-School and the local secondary schools.

- 8.2 The village considers the Busy Bees Pre-School to be a friendly and welcoming environment for young children and its co-location with Chapmanslade School makes the transition of children from pre-school to Chapmanslade School relatively easy.

Chapmanslade School is a successful school, which was judged “Good” at its last Ofsted inspection. The children are encouraged to be healthy, feel safe and develop good attitudes to their behaviour and their learning. The Head Teacher, staff and Governors all have expectations for all learners to progress and achieve at a high level through a high standard of teaching. There is a very active Parent Teachers and Friends Association which assists the school in fundraising and helps with pupils’ activities.

The school is small enough to allow a high level of pastoral care, yet big enough to be vibrant and energetic. The range of opportunities provided for the pupils is wide, including sporting activities and health and wellbeing high on the agenda.

There have recently been extensive improvements to all areas of the school, including new toilet facilities, site security measures, parking off-road for staff and refurbished classrooms within the main building. These have improved the learning environment, increased site security and utilised the space more effectively. Wiltshire Council has no plans at present for expansion of the school.

The assessment results at the end of Key Stage 2 in 2018 were well above the National and Wiltshire averages and clearly reflect the strength of the teaching and learning, pupil engagement and enthusiasm and the ambitious targets set.

- 8.3 Future infrastructure planning needs to ensure that Busy Bees Pre-School remains viable and co-located with Chapmanslade School. Given the current support for the pre-school and the increased use by parents of the school for breakfast and after-school clubs we see the pre-school remaining a key part of the community within the parish. The pre-school portacabin, formerly a classroom used by the primary school, has a limited life and a significant investment would be required to replace it.



## 8. Education



There is concern in the village about road congestion at school drop-off and collection times. The behaviour of some drivers increases the risk of injury to a child or parent. This requires ongoing action (see **Section 3**). The school staff send out frequent reminders in newsletters to parents regarding safe parking. Off-road parking for parents is available free of charge courtesy of the pub and Barbers Farm Nurseries.

There are no plans to increase the intake to Chapmanslade School. If there are further developments of housing for young families in the catchment area, then priority should be given to them, which means that intake from outside the catchment area will have to be accommodated elsewhere.

The School engages well with the Parochial Church Council (PCC) and this continues to be a high priority.

8.4 The school will be 150 years old in 2022 and the school aims to celebrate this significant event.

Some parish residents would value opportunity to undertake courses through U3A covering local and national issues. These can be taken in Westbury, but travel arrangements may be difficult for some.

### Priority Future Actions

- Celebrate the Anniversary of the School within the village.
- Continue dialogue between the Parish Council, the School and parents about traffic issues.
- Work with the Pre-School to consider fundraising for replacement of their portacabin.
- Establish interest in residents attending U3A groups and explore solutions to attending, such as volunteer transport or establishing local groups.

# The Local Economy

The history of the village (see **Appendix 1**) indicates that residents of Chapmanslade have always been enterprising and hardworking. The village has benefited from, and is shaped by, its geography - located on a ridge that has for centuries served as a trading route linking local market towns.

The larger area surrounding Chapmanslade was a centre for the cloth trade from the 16<sup>th</sup> to mid-19<sup>th</sup> centuries – with Westbury and Frome (understood to be larger than Bath in the early C.18<sup>th</sup>) flourishing over much of this time. The coming of the railways, in the mid-1850s, as the cloth industries were declining, brought new opportunities - including industries developed around the discovery of iron ore near Westbury and brick making.

Given its rural location, farming and market gardening was Chapmanslade’s mainstay - with records from the 1930’s showing 21 farms in the parish – including many small plots. There are also records of tradesmen providing a range of services in the village and local towns.

Opportunities for employment were largely limited by distance, even in the 1930s, since walking was the principal means of travel to work. This restricted access to the jobs market resulted in many of working age, particularly during downturns in the economy and lack of local jobs, having to leave Chapmanslade to find opportunities elsewhere in the UK and as far afield as Australia.

The nature of employment has changed fundamentally since then, with increased mobility, mobile phones and internet connectivity. However, there remain some striking similarities with work patterns from earlier times. For example, the recent questionnaire showed the following distribution of employment locations:

Location	Chapmanslade	Warminster	Westbury	Frome	Other
Resident’s Workplace	43	32	26	41	89

Particularly interesting is the high percentage of residents who still work either in Chapmanslade (19%), or one of the near-by towns (43%). These<sup>1</sup> have, over the centuries, been closely linked with Chapmanslade’s economy. The balance (38%) work elsewhere. The location of Chapmanslade – with good road and railway links provides many opportunities with Bath reachable in 30 minutes, and Swindon and Bristol around 1 hour. Rail links to London are already reasonably quick, particularly from Westbury (1 hour 20 minutes) - and are due to improve with electrification of the line and the extension of Crossrail to Reading by the end of 2019.

With the good transport links and high-speed broadband available in much of the village, Chapmanslade provides a good and improving location for those working from home – particularly for those engaged in the knowledge economy. Local rail stations and airports (see **Section 3**) provide ready access for travel to business meetings.

<sup>1</sup> In particular Frome (population: 26,200), Warminster (17,000), Westbury (17,000) all within 5 miles.

## 9. The Local Economy



There are also several businesses in the village. The Three Horseshoes pub is a significant asset for the parish. It provides part time employment for young residents and is an excellent hub for business meetings and entertaining clients. The Green Farm Industrial Estate provides a base for a roofing contractor, and garden machinery and vehicle maintenance workshops. There is also an increasing number of artisan enterprises, including pottery and other rural crafts, which potentially benefit from the market in Frome, a music recording studio, practitioners in yoga, and child-minding services.

Given the village's rural location, farming continues to be important – although now with just two farms and some rented fields. The trend is towards increasingly large units. This provides far fewer opportunities for those wanting a small-holding to pursue economic activities as a livelihood, or for some additional income.

There is also a large nursery and garden centre (Barters Farm Nurseries Ltd), providing some local employment and contributing to the local economy. It is possible that there is some onward custom for the Three Horseshoes pub by customers of Barters. As indicated in **Section 7**, part of Barters Farm is subject to a planning application for a housing development.

Other residents in the parish are owners or directors of local businesses and enterprises – some operating locally with others serving national and international markets.

A final area of economic activity is the hospitality industry. With many outstanding places<sup>2</sup> to visit within just 30 minutes, Chapmanslade provides an excellent base for short or long holiday breaks. There is currently some high-quality, small-scale tourist accommodation in the village. This may expand in the near future. Together Travel, a company providing luxury cottage accommodation in tourist destinations across the UK, currently has plans approved for developing Thoulstone Park as a holiday destination. The Parish Council has confirmed its support, which could provide some employment as well as recreational facilities for Chapmanslade residents.

There is, therefore, much about the Chapmanslade economy – based on the varied employment and enterprise - that supports the Wiltshire County Strategy for Economic Development. It continues to be a resourceful and active community with low levels of unemployment. As indicated above, over 60% of residents in employment work in Chapmanslade or within 5 miles of the parish. There is increasing diversification, particularly those working in the knowledge economy. And many above retirement age continue in employment, and/or play an active role in supporting parish life.

Chapmanslade can confidently claim that it is contributing to Core Policy 34, which aims to support the rural way of life. The parish has the potential, particularly with the Together Travel proposal, and improvements to the Three Horseshoes, to develop internal opportunities to support growth in Wiltshire's tourism sector (Core Policy 39). There is also much in this Parish Plan to suggest that Chapmanslade contributes to a further objective, *'as a resilient community that has a good level of self-containment that benefits from, and helps to create, local jobs in support of the local economy'*.

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<sup>2</sup> Longleat and Centre Parks are on the doorstep, with other natural and heritage sites including Stonehenge, Stourhead, Bath, Salisbury and the Marlborough Downs and Areas of Outstanding Natural Beauty close-by.



## 9. The Local Economy



The SWOT Analysis below highlights some of the current positive and negative perceptions of economic opportunities for Chapmanslade residents

<b>Strengths</b>	<b>Weaknesses</b>
<ol style="list-style-type: none"> <li>1. Located within 15 minutes by car of 3 market towns with good employment and business opportunities. Bath within 30 minutes.</li> <li>2. Extensive employment opportunities within 1 hour – incl. Bristol, Salisbury &amp; Swindon.</li> <li>3. Good homeworking environment - pleasant surroundings.</li> <li>4. Transport links good for employees and homeworkers – 3 stations within 15 minutes' drive; A303 easily accessible; M4 45 minutes.</li> <li>5. Good internet connectivity in most of the parish.</li> <li>6. Easy access (within 15 minutes) for IT support and hardware repairs, etc.</li> <li>7. Good pub facilities for meetings, corporate meals and entertainment.</li> <li>8. Easy access to local shops within 15 minutes to buy business consumables – printer ink, paper, etc.</li> <li>9. A good number of local tradesmen available in parish and locally.</li> <li>10. Green Farm Industrial Estate with three units - including garage for keeping cars on the road in an emergency.</li> </ol>	<ol style="list-style-type: none"> <li>1. Patchy mobile phone coverage within the parish (important requirement for home workers and other businesses based in parish).</li> <li>2. Poor internet speeds in some parts of parish (e.g. Short Street).</li> <li>3. Isolated for people who can't, or are no longer able to drive.</li> <li>4. Colleges for training quite distant if dependent on public transport.</li> <li>5. Transport links to the north through Westbury inadequate – as a result of no Westbury bypass and A350 subject to delays – particularly with heavy trucks - resulting in long journey times to M4.</li> </ol>
<b>Opportunities</b>	<b>Threats</b>
<ol style="list-style-type: none"> <li>1. Potential opportunities for Chapmanslade to increase holiday accommodation (B &amp; B and holiday lets), recognising Wiltshire Councils priority to grow tourism in the county.</li> <li>2. New developments at Thoulstone and Longleat could offer jobs in hospitality at Natural Retreats and Longleat Hotel – with possible training opportunities in hotel/holiday developments for young people entering the jobs market.</li> <li>3. Lots of light industry locally (Frome, Westbury, and Warminster) also gives opportunities for entry- and higher- level employment and training.</li> <li>4. Frome is an increasingly thriving centre with potential for growth.</li> <li>5. Cycle paths would make travel to local employment easier and reduce emissions.</li> <li>6. Electrification of line from Westbury and Crossrail will reduce journey time to and across London (from December 2019).</li> </ol>	<ol style="list-style-type: none"> <li>1. Increasing levels of traffic in village makes it a less pleasant place to work.</li> <li>2. Agriculture operations getting larger as land owners increase size of holdings – making it difficult for small holders to buy/rent land to provide an adequate basic income.</li> <li>3. Concerns that Owner may want to sell Green Farm Industrial Estate for housing development.</li> <li>4. Plans to develop Barthers Farm nursery for housing will also reduce number of businesses, and employment opportunities, in the parish.</li> </ol>

### Priority Future Actions

- Publish a list of local businesses on website.
- Establish a community business club/meeting place for home workers to provide social contact and networking.
- Establish a register to provide local childcare/ parent care to allow some part time working. Advertise all local part time jobs on the village website.
- Set up a working group to explore types of small businesses that could be easily set up in the parish.
- Explore opportunities for training of those interested in tourism/hospitality, whether for employment or establishing a small business.

# Short and Long-term Initiatives

The Priority Future Actions shown in each of the preceding sections are collated and expanded in the following tables (as Desired Outcomes). It is anticipated that actions will evolve and be updated over time, with regular review by the Parish Council. In addition to these Initiatives, it is expected that individuals and groups will respond to the issues raised in the Parish Plan with their own initiatives, making Chapmanslade a better place to live, work, play and visit.

Ref	Desired Outcome	By WHEN	WHO	HOW we will go about achieving the Desired Outcome
<b>Social &amp; Community</b>				
S&C 1	The church building has been updated to provide a social hub which meets community needs	Dec 2024	Church Warden and PCC	Consult residents using 'Voice of the Village' data. Develop a Phased Project Plan. Secure funding. Seek community help.
S&C 2	The community is supporting the school in its educational endeavours and in being part of the social life of the village	Sep 2019	School Head & Governors, PTFA	Communicate and liaise with the community.  See Education Section.
S&C 3	An outside toilet facility is available for users of the Memorial Recreation Ground when the village hall (VH) is locked	2023	VH Committee	Make the case for providing a toilet facility to the VH Committee. See Facilities section
S&C 4	Lighting has been provided to illuminate the road / path leading from the A3098 to the VH	2022	VH Committee	Make the case for providing lighting to the VH Committee. See Facilities Section
S&C 5	Playground equipment has been revamped and updated	Dec 2020	Rec Action Group	Work with contractors on type of equipment and sources of funding
S&C 6	Keep-fit / jogging track has been provided at the Recreation Ground	Dec 2022	Rec Action Group	As for S&C 5 above
S&C 7	Transport offered to those that need it to attend VH events	April 2019	VH Committee	Get backing of Committee. Advertise for all events at the VH
S&C 8	As Together Travel (Natural Retreats) development at Thoulstone goes ahead maximum access to on-site facilities has been arranged	As and When	PC / S&C Group	Liaise with developers. Promote the advantages of providing access
S&C 9	Busy Bees Pre-School helping the Community Speedwatch team. Learning experience for children; encouragement for motorists to slow down thru' village	1Oct 2018 and ongoing	Community Speed Watch Team	Liaise with Busy Bees and Debbie our PCSO. Publicise on the website and in local press
S&C 10	Wiltshire's Bobby Van Trust Online Team provide free 'Stay Safe' talks to residents over 60 years of age	Nov 2018 and ongoing	S&C Group	Liaise with Sarah Tuck, Online Team Coordinator, and our PCSO. Invite to one of the Community Coffee Mornings in the pub?
S&C 11	A Community Exchange mechanism (Hub?) has been established and community transport is provided.	Dec 2020	S&C Group	Set up a team. Check out how other communities do this: 4 Villages Link scheme Frome Volunteer Bank My Community – Locality Age Concern Wiltshire - Wellbeing Frome Rotary – Westbury & District Link Scheme
S&C 12	A Parish Civil Emergencies Plan is in place	Dec 2021	S&C Group	Liaise with Wiltshire Council, Parish Council and other parishes
S&C 13	A new website which has the support of the Parish Council (PC) has been built using an up-to-date Operating System	March 2019	Community Comms Group	Design the system so that multiple administrators can update the content. Ensure consistent with needs of the PC
S&C 14	Facebook Community has increased its membership to over 300 (approx. 50% of parishioners) – with a wider age spectrum	April 2019	ALL members Community Comms Gp	Spread the word; encourage friends, family and colleagues to sign-up. Offer to help. Put an article in The Bridge.
S&C 15	Establish a village 'men's group equivalent to "loose women"	2019ff	Community Comms Gp	Require a keen volunteer to establish this

## 10. Short- and Long-term Initiatives

Ref	Desired Outcome	By WHEN	WHO	HOW we will go about achieving the Desired Outcome
S&C 16	Work of the S&C Group has been widely communicated to encourage community engagement	2019ff	Community Comms Gp	Explore putting a series of monthly articles in The Bridge

Ref	Desired Outcome	By WHEN	WHO	HOW we will go about achieving the Desired Outcome
<b>Roads, Pavements, Traffic and Transport</b>				
R&T 1	Road is resurfaced at Dead Maids, improving Route22 of National Cycle Network	Dec 2019	Wiltshire Council	Interested residents to work with cycling groups and make request of Parish Steward
R&T 2	Reporting of road surface faults occurs on a regular basis	Dec 2019	All residents	Request through Parish Steward
R&T 3	Footpaths on private land have been improved	2020	Wiltshire Council	Parish Council to encourage landowners and make request through Parish Steward
R&T 4	Width and routing of pavements through village has improved	2023	Wiltshire Council	Parish Council to make request of Wiltshire Council
R&T 5	Improved street lighting, with more lights with downward white LEDs	2023	Wiltshire Council	Request through Parish Council
R&T 6	Weight restriction is 7.5t through village and signage improved from A36	2021	Wiltshire Council	Maintain requests to Wiltshire Council from Parish Council and individuals
R&T 7	Reduced congestion in High Street, particularly related to school times	Dec 2019	School and Parish Council	Continue to raise awareness of need to drive cautiously during drop-off and pick-up times and to remind parents to park sensitively (e.g. at Barbers Farm and the Pub)
R&T 8	Reduced speed of cars through village	Sep 2020	Parish Council	Speed indicator Device. More local 30 mph signs. Volunteers for Community Speed Watch
R&T 9	Further professional traffic survey done	2020	Parish Council	Parish Council policy decision
R&T 10	Traffic calming measures in place	2022	Wiltshire Council	Funding from Barbers Farm development via Parish Council
R&T 11	Local transport scheme established for those in need	June 2019	All	Advertise the Westbury & District Link Scheme. Parish Plan group to consider initiating a Chapmanslade-specific scheme.

Ref	Desired Outcome	By WHEN	WHO	HOW we will go about achieving the Desired Outcome
<b>Our Rural Environment</b>				
RE 1	All footpaths in the parish regularly maintained	Dec 2019	All	Footpath group to request further volunteers
RE 2	Some footpaths are suitable for wheelchairs, buggies and those with reduced mobility	May 2020	Footpath group	Footpath group to work through Parish Council to Wiltshire Council
RE 3	Cycleways developed across the parish and from Chapmanslade to local towns	Mid-2021	Footpath group	Footpath group to work with Sustrans, Frome Missing Links Project and other parishes
RE 4	Equipment and facilities at Memorial Playing Field improved	2019ff	Rec Action Group	Committee to decide optimal activities, working with Village Hall Committee, Parish Council & residents
RE 5	One or more community projects (e.g. Community Orchard, exercise track) prioritised and funding identified	Sept 2019	Parish Council	Parish Council to engage with residents to identify projects and with ENTRUST and others to explore funding
RE 6	Make available a map of all footpaths in the Parish, indicating which are suitable for wheelchairs and pushchairs	Sept 2019	Parish Council	Parish Council to engage with Footpath group in producing a map.
RE 7	Improve the appearance of the village by having planting at each end of the village	April 2020	Parish Council	Parish Council to request volunteers to donate plants and time

**10. Short- and Long-term Initiatives**



## 10. Short- and Long-term Initiatives

Ref	Desired Outcome	By WHEN	WHO	HOW we will go about achieving the Desired Outcome
<b>Village Facilities</b>				
PF 1	Residents with access to broadband able to shop online.	Oct 2019	Volunteer with appropriate experience	Advertise tutorial sessions on online shopping. Volunteers to visit residents in their homes on request
PF 2	The village church used as a community facility.	Dec 2019	Parochial Church Council	Discuss possible fundraising with diocese and residents
PF 3	Village hall maintained and developed as a community facility	Ongoing	Village Hall Committee	Generate fundraising activities in collaboration with residents.
PF 4	Playing field and playground developed as a community asset	2020	Memorial Playing Field Committee	Hold open meeting. Volunteer-led fundraising activities
PF 5	Lighting provided for access to village hall and outside toilet for user of Memorial playing Field.	2021	Village Hall Committee	Residents to make case to Village Hall Committee and assist with fundraising.

Ref	Desired Outcome	By WHEN	WHO	HOW we will go about achieving the Desired Outcome
<b>Utility Services</b>				
US 1	A champion and point of contact for each utility service in place	May 2019	Parish Council	Ask residents to volunteer to be Parish Champion for interacting with service providers.
US 1	Improved broadband connectivity throughout the parish	2022	All	Ask local businesses to request improved broadband connection from providers. Residents lobby local MP
US 2	Improved mobile telephone signals throughout the parish	2021	All	Plot local "not spots"; advertise workarounds. Ask local businesses to lobby network providers.
US 3	Watching brief established for broadband, 'phone, electricity, water & sewerage, and gas supply	Sep 2019	All	Log any faults on Chapmanslade website and lobby providers
US 4	Local community purchasing schemes for oil and LPG established	Oct 2019	1 oil-user & 1 LPG-user	Seek interest from residents and seek quotations from suppliers. Existing schemes may suffice.

Ref	Desired Outcome	By WHEN	WHO	HOW we will go about achieving the Desired Outcome
<b>Housing and Development</b>				
H&D 1	Parish Council discussed use of funding promised by developers to address traffic issues	Mid-2020	Parish Council	Work with Wiltshire Council to develop optimum traffic calming measures.
H&D 2	Together Travel's Thoulstone Park Development fits with parish aspirations	Jan 2020	Parish Council	Open discussion about rights-of-way, leisure facilities, etc..
H&D 3	Applications for development routinely brought to residents' attention	May 2019	Parish Council	Work through website and Facebook group administrators to ensure applications are advertised

## 10. Short- and Long-term Initiatives

Ref	Desired Outcome	By WHEN	WHO	HOW we will go about achieving the Desired Outcome
<b>Education</b>				
E 1	Celebrated the 150 <sup>th</sup> Anniversary of Chapmanslade School	2022	PTFA	To engage the community in supporting the School in celebrating its 150 <sup>th</sup> Anniversary.
E 2	Improved traffic issues at school drop-off and pick-up times	Dec 2019	Parish Council	Continue to raise awareness of need to drive cautiously and to remind parents to park sensitively (see also R&T7)
E 3	Have new premises for Pre-School	2024	Pre-School Chair	Open discussions with PC and parish residents on opportunities to raise funding for new premises.
E 4	Established opportunities for residents to attend U3A groups	2020	Local volunteer	Hold open meeting of interested residents and develop transport arrangements or establish local groups.

Ref	Desired Outcome	By WHEN	WHO	HOW we will go about achieving the Desired Outcome
<b>Local Economy</b>				
LE 1	Published list of local businesses so residents support them	June 2019	Webmaster	Ask local businesses to self-nominate and create list on website
LE 2	Provided peer support for local home businesses	Dec 2019	Local business person	Establish regular meeting of local homeworkers for networking and social contact
LE 3	Established list of occasional registered childminders	April 2019	Local volunteer	Seek names from residents and advertise on village website
LE 4	Set up scheme to advertise local part-time jobs on village website	May 2019	Webmaster	Advertise the address for registering opportunities
LE 5	Identified types of business that could be established in the parish	Jan 2020	Volunteer business person	Establish a Local Economy Working group to undertake the analysis and implementation
LE 6	Provided training opportunities to work in tourism/hospitality	Mar 2020	Local Economy WG	Explore opportunities and funding for training and advertise these

### NOTES:

1. **Ref:** Reference can be used to help track progress and achievement of each Desired Outcome.
2. **Desired Outcome:** The term 'Desired Outcome' is used rather than say 'Action'. It is written as though it has already been achieved.
3. **By WHEN:** Helps to give a sense of momentum and an indication of difficulty.
4. **WHO:** Indicates WHO will be involved and/or take a lead role in achieving the DO.
5. **HOW:** Not a list of detailed action points, more a description of the approach to be taken.



## You said / The Plan says

The tables in this Section compare the **Results of the 'Voice of the Village' Questionnaire** with the **Desired Outcomes** of the Parish Plan, to ensure that the declared wishes of the parishioners are captured in the Parish Plan.

The tables are given in the order in which they appear in the Questionnaire.

### Questionnaire Results 1: Roads, Pavements, Traffic

QUESTIONS	Strongly Agree / Agree	Neutral	Strongly Disagree / Disagree	Interpretation including Comments	Parish Plan Desired Outcome
The speed of traffic is a cause for concern	88%	11%	1%	Majority are concerned about speed and volume of traffic	Discuss and implement traffic calming. R&T8, 9
The volume of traffic in the village is a cause for concern	75%	22%	3%		
Traffic congestion at drop-off and pick-up times at the school is a cause for concern	88%	10%	2%	This is a significant issue for many villagers	Discuss with appropriate parties. R&T7
The number of large lorries using our roads is of concern	79%	17%	3%	Major concern	Signage on A36 R&T6
Speed limits should be extended further from the village centre	49%	22%	28%	Split view	No action proposed. For discussion with Wiltshire Council
Traffic calming measures should be introduced to slow traffic	62%	17%	22%	Majority agreement.	Discussion with Wiltshire Council R&T10
Pedestrian's safety requires review regarding:	71%	18%	10%	Poor surfaces.	Action for Wiltshire Council and private landowners. R&T4
a. Pavements					
b. Street lighting	44%	38%	17%	Split views	For local discussion R&T5
c. Road crossing	64%	24%	12%	Largely favourable	No recommendation as needs discussion,
Traffic congestion at drop-off and pick-up times could be reduced by:				This is a major issue of concern, but there is no agreed solution	Discussion with School, Parish and County Councils
a. Provision of car parking on the High Street	81%	13%	6%		
b. Residents only parking areas on the High St	42%	20%	38%		
c. Yellow lines along the High Street	42%	18%	39%		



## 11. You said / The Plan says

### Questionnaire Results 2: Community

QUESTIONS	Strongly Agree / Agree	Neutral	Strongly Disagree / Disagree	Interpretation including Comments	Parish Plan Desired Outcome
The number of village events is sufficient	56%	37%	28%	No consensus for more events	No action
More whole village events are required to suit all age groups	29%	64%	7%	Comments suggest more sporting opportunities	More activities S&C5, 6, 15
The village should support an annual charity	36%	44%	15%	Folks support charities of their own choosing	None required
There should be more inter village activities	21%	68%	10%	Mainly neutral	None
We should take greater pride in the appearance of the village	70%	25%	4%	Strong support. No village sign (now replaced) and more flowers (already addressed at Rec ground but nowhere else)	None May need further action on flower / bulb planting
More could be done for younger members of our community: a. Youth club b. Skate park c. Improved Play equipment	60% 39% 68%	34% 40% 27%	6% 21% 5%	Support for improved play equipment and health and fitness equipment. Also, something specific for teenagers	S&C3, 5, 6 VF4
More could be done to include the elderly and vulnerable in our community: a. Community Club b. Social Events c. Community Volunteer scheme d. Volunteer transport scheme	63% 58% 56% 63%	36% 41% 42% 36%	1% 1% 1% 1%	Activities/clubs for health and wellbeing and socializing strongly supported. Help needed for those with transport issues to attend events at the village hall	S&C4, 6, 7, 8 VF1 RE2 R&T11

## 11. You said / The Plan says

### Questionnaire Results 3: Facilities and Utilities

QUESTIONS	Strongly Agree / Agree	Neutral	Strongly Disagree / Disagree	Interpretation including Comments	Parish Plan Desired Outcome
The facilities in the village are good	46%	27%	26%	General agreement but comments suggest there is room for improvement. Fundraising required	VF2, 5
The village would benefit from additional or enhanced facilities such as: a. Toilets when using the Recreation ground b. More litter bins c. More Eco-friendly dog waste bins d. Safer jogging, walking, cycling	60% 74% 76% 69%	30% 20% 21% 27%	10% 6% 3% 4%	Strong consensus for social and community facilities at the Recreation ground (no strong disagreement)	S&C3, 6 VF4, 5 R&T1 RE3
The village hall is a centre for village activities with sufficient amenities for a variety of activities	73%	23%	6%	Comments suggest more sporting / fitness opportunities could be developed	S&C6 VF3, 4
The village hall could be improved	24%	70%	5%	Small meeting room and IT facilities needed	VF3
Utilities in the village are good	40%	39%	21%	Some parts of the parish are less well served than others	US1 to 5
The village would benefit from improved utilities such as: a. Faster broadband b. Improved electricity supply (fewer interruptions to service) c. Improved mobile phone reception	64% 56% 74%	29% 35% 21%	12% 10% 5%	Faster broadband required at locations off the High Street. Numerous short interruptions can be a nuisance. It would be great to have better phone reception – so long as no unsightly phone mast is required.	US1, 2, 3, 4
Public transport links are sufficient for the village	17%	29%	54%	Poor infrequent bus service, particularly to Warminster, but doubts as to whether an improved public bus service is viable. Perhaps a voluntary scheme would be possible?	R&T11

## 11. You said / The Plan says

### Questionnaire Results 4: Natural Environment

QUESTIONS	Strongly Agree / Agree	Neutral	Strongly Disagree / Disagree	Interpretation including Comments	Parish Plan Desired Outcome
More could be done to safeguard and enhance our natural environment	61%	37%	2%	Possible enhancement projects to be discussed	RE5
The village street scene (the appearance of the village) could be improved	63%	34%	3%	Possible projects to be discussed	RE5 R&T5
ALL green spaces and open areas should be protected from development	65%	21%	15%	Majority agreement. Information required on specifics	H&D3
SOME green spaces and open areas should be protected from development	64%	20%	16%		
There is sufficient access to the countryside	84%	11%	5%	Agreed, but some limitations	RE1, 2, 3
Use could be made of green spaces or open areas for community use such as:	51%	38%	30%	Needs village-wide discussion to prioritise and fund projects	RE5
a. Community orchard					
b. Car park	46%	33%	21%		
c. Green energy	36%	45%	19%		
d. Community garden	54%	35%	12%		
e. Community allotment	54%	36%	10%		

## 11. You said / The Plan says

### Questionnaire Results 5: Development

QUESTIONS	Strongly Agree / Agree	Neutral	Strongly Disagree / Disagree	Interpretation including Comments	Parish Plan Desired Outcome
There is a need for new homes in the village	34%	34%	32%	Equal split of opinion. Need information on proposed developments	H&D3
If new homes were to be provided, what type and size should they be:				These all aim to meet perceived needs of community going forward (especially young families and the elderly). Sufficient large homes already.	H&D3
a. Affordable - to buy?	75%	22%	3%		
b. Affordable - to rent?	57%	26%	17%		
c. Retirement or sheltered housing?	40%	38%	21%		
d. Larger homes?	12%	38%	51%		
What type of development would be appropriate:				A mixture of views. Villagers can express opinions on individual developments.	H&D3
a. Small? (say 1 – 9 homes)	65%	21%	14%		
b. Larger? (say 9 – 20 homes)	33%	24%	44%		
c. Mixed development?	45%	36%	19%		
d. All developments concentrated on one site?	20%	43%	36%		
How and where should developments be situated:				There is a preference for building within the existing boundary, but little wish to convert houses to flats.	H&D3
a. Within the existing boundary?	55%	28%	17%		
b. Outside the existing boundary?	25%	35%	40%		
c. By converting existing houses to flats?	12%	39%	49%		
What principles should apply to any new housing:				Some preference for traditional designs and definite preference for affordable eco-friendly high-quality accommodation.	H&D3
a. Limited to two stories?	72%	20%	9%		
b. Innovative in design?	29%	44%	27%		
c. Traditional design?	62%	31%	7%		
d. Affordable?	75%	19%	6%		
e. High quality?	72%	23%	5%		
f. Eco/high efficiency?	75%	20%	6%		
g. Have off-street parking?	88%	8%	4%	Strong request	R&T7

## 11. You said / The Plan says

### Questionnaire Results 6:

NOTES for this Table:

1. The "Total No of Comments" column indicates the number of similar comments mentioned throughout all sections of the Questionnaire Results Report based on a subjective grouping.
2. The number of comments can only be indicative of the relative strength of support because the same comment could have been given in reply to multiple questions (even by the same person) thereby inflating the number.

	<b>Top 10 WE WOULD LIKE:</b>	<b>Total No. of Comments</b>	<b>Interpretation / breakdown of the Comments</b>	<b>Parish Plan Actions</b>
1	Traffic problems to be addressed – particularly along the High Street	333	Less traffic, speed of traffic, fewer HGVs, congestion at school drop-off and pick-up times	R&T Section
2	A Shop/post office and/or Café	215	Somewhere to meet/socialize. Less use of car	S&C Section
3	More facilities and clubs that encourage and support health and fitness for all ages and abilities	111	Jog/walk/cycle/fitness – primarily at the village hall and Memorial Playing Field. Includes ideas such as updated children's play equipment, toilet facilities when Hall is closed, jogging track, outside gym	S&C 6
4	Improved roads and pavements	97	Poor state of: Roads, Road markings (white lines, speed roundels etc.), Pavements, and Street Lighting	R&T1-5
5	Improved footpaths	81	To give improved access and ease of use of our network of footpaths for all abilities	RE1, 2
6	An improved Street Scene	76	Improve the general look of the village – signage, cleanliness, more flowers etc.	R&T1-5
7	Improved transport to local towns and schools	62	Not just for the older generation. No only public transport	R&T11
8	More for older, less able folks to do	50	Social activities, home visits, open spaces to meet (community garden / allotment)	S&C7, 9, 10
9	More activities for youngsters / teens	38	Somewhere for the younger generation to meet and socialize. Including healthy / sporting activities	S&C5,6, 8
10	A more inclusive, less stratified community	31	More joint initiatives/events between school, church, village hall, pub – for all ages	S&C1, 15 VF2, 3

# Acknowledgements

The Parish Council is grateful to the following for their work in bringing this Plan to fruition:

## **The Parish Plan Steering Group**

- David Arthur, Nigel Brown, Ian Buick, Ian Curtis, John Foster, Tim Humphreys, Adam Oakley, Charlene Ridler, Terry Rose, Jaimie Shore.

## **Additional members of the Parish Plan Working Groups**

- Janet Buick, Rev. Marian Curtis, Sally Evans, Philip Holihead, Minnie House, Joyce Jefferson, Carol Lewis, Val Marshall.

## **'Voice of the Village' Working Group**

- David Arthur, Ian Curtis, John Foster, Tim Humphreys, Adam Oakley, Charlene Ridler, Terry Rose.

**Community First Wiltshire** for their advice and assistance at the beginning of the 'Voice of the Village' process.

**The many residents of Chapmanslade** who contributed to the 'Voice of the Village' through meetings and responding to the questionnaire.

## **The following companies:**

Frome Bus  
Scottish and Southern Electricity  
Wales & West Utilities  
Wessex Water

## Appendix 1

### The history of Chapmanslade

As far as we can ascertain, we are the only place in the country with the name of Chapmanslade. So where does the name come from? No one can say with any certainty, but a 'chapman' was a pedlar selling goods and a 'slade' is a way through – from here to there. In olden times people travelled with their sheep from the Mendips to the Wiltshire Downs and the other way to market in Frome. Perhaps having trudged up the steep hill from Frome, and having reached the flat land at the top where the village lies they would stop for a well-earned rest, maybe buying a drink at one of the many hostelries (there were at least five) or buying or trading the things they needed from local tradespeople and businesses, such as tools for working the land from the village blacksmith who's smithy can be seen in the photograph on the left jutting out into the road. And it's still there today – but no longer used.



*Reference: A pedlar is defined as: 'Any hawker, petty Chapman, tinker, caster of metals, mender of chairs, or other person, who, without any horse or other beast drawing burden, travels and trades on foot and goes from town to town or houses, to sell goods, wares, merchandise or his skill in handicraft.'*

Whatever its origins, we can trace back the name of Chapmanslade for a long time. The earliest reference dates back to the year 1245. In April 1252 the great Bracton (a famous medieval judge) sat with the Sheriff of Wiltshire at Chapmanslade.

Long before this date the Romans had settled in the eastern end of the parish as evidenced by recent finds of pottery, coins, tools and other artifacts. Our local History Group has found remains that suggest that our roots extend as far back as prehistoric times. In the more recent early medieval times, parts of what is now Chapmanslade Parish were feudal Manors, and after the Dissolution of the Monasteries in 1538-40 found their way into the ownership of the Longleat and Chalcot estates then leased back to local farmers and homeowners.

The highway along which Chapmanslade sits (the High Street) has for a thousand years, from Anglo-Saxon times until the 19th century, marked the boundary between the old administrative areas, which were called Hundreds, of Westbury and Warminster. The existence of this ancient boundary suggests that for many hundreds of years, perhaps even longer, our High Street was a well-used highway.

This long history has left us with a legacy of many historic buildings. In the parish we can boast of 22 listed buildings many of which were associated with clothiers and the wool industry; two such buildings being The Old Loom House and Dye House which when known as Bissford was mentioned in the Domesday book 1086.





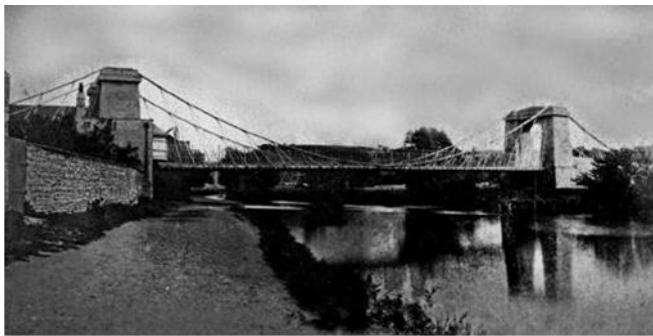


Of architectural merit is our church, St Philip and St James that is situated together with our primary school on a plot given by Lord Bath at the centre of the village. Both the church and the school were designed by the architect George Edmund Street who was one of the best architects of his day, being very involved in what came to be known as the 'Arts & Crafts' movement. The famed William Morris had been Street's apprentice.

St Philip & St James was commissioned by a committee of church dignitaries and land owners in 1864 and consecrated by the Bishop of Salisbury in 1867 having cost £1753 7s 10d (£1753.39) following much cost cutting. Before then villagers were expected to walk to Corsley parish church and Old Dilton Church, both of which were several miles distant, although most villagers preferred to worship at one or other of the two non-conformist chapels in the village. The chapels are still there but long since converted into homes.

### **A World-Renowned Bridge Builder and a Pioneering Teacher**

There is nothing more that the Chapmanslade History Group like better than a good story about local people, and Chapmanslade is blessed with many examples for the group to research; two of which are James Dredge and Clara Ellen Grant OBE, aka The Farthing Bundle Lady of Bow.



**James Dredge** (1794-1863) was a local lad made good who in the Victorian age of the Industrial Revolution, with no known formal education, became a world-renowned bridge designer and builder. In 1836, when a maltster and brewer, James built the Victoria Bridge in Bath as a quick and easy way to get his beer across the River Avon to

workers building Isambard Kingdom Brunel's Great Western Railway.

James went on to build over fifty wrought iron suspension bridges to his patented design throughout Great Britain and the 'dominions'. When the Victoria Bridge was refurbished in 2016 at a cost of £3.4 million, Nigel Bridewell, History Group member and Dredge descendant cut the ribbon at the official opening. Some original parts of the bridge were given to the History Group and were used to build a commemorative planter designed by Chapmanslade School children. The planter can be found in the centre of the village between the school and the church.





**Clara Ellen Grant OBE** was a teacher, humanitarian and philanthropist. Born in 1867 into a local family of nine children, Clara was one of the first pupils to be taught at the then newly opened village school. She always wanted to teach, but initially began working with the Universities Mission in Central Africa. Following the death there of her fiancé, she returned to England, completed her teacher training at Salisbury Training College and moved to London where in 1890 she became Head Teacher at the Devons Road Infant School on Bow Common, in the East End of London, an area known for its destitution.



Clara was shocked at the level of poverty, particularly of the young children who attended the school. She felt duty bound to do something about the situation so set about looking at the structure of classroom technique, eschewing the 'children should be seen and not heard' philosophy. She provided a hot breakfast - for many the only hot meal of the day - and put together 'farthing bundles'.

"Farthing bundles are full of very human things such as children love," explained Clara. Her parcels were an instant hit. Children would start queuing to attend school at quarter to seven in the morning, though the bundles would not be on sale till eight.

Both of these examples, and many others, exemplify a village history based on hard work, initiative and an entrepreneurial spirit

### A Modern-day History of Chapmanslade

The civil parish of Chapmanslade was not formed until 1934, incorporating parts of Corsley, Upton Scudamore and Dilton Marsh. Up until this time, areas south of the High Street were in Corsley, except for parts of Southcroft, which were in Upton Scudamore, and areas north of the High Street were part of Dilton Marsh.

Our history after the First World War and the founding of the parish is well documented in the book 'Crocodiles and Chicken Chasers' written by Victoria Hutchings and lifelong Chapmanslade resident Dennis Barnard. It tells of Chapmanslade being a thriving community centred on the 'Hut' - literally a second hand wooden hut which acted as the village hall – and the Memorial Recreation Ground purchased from Lord Bath in 1920 at a cost of £150, which was the home of Chapmanslade football and cricket teams. Other social hubs were the two Chapels, the Church, the School, and any one or more of the public houses.

*Reference: Crocodiles and Chicken Chasers - The Villages of Corsley and Chapmanslade' published in November 2000 by The Corsley and Chapmanslade Millennium Book Committee.*

Farming and market gardening had been the mainstays of the parish. In the 1930s there were no fewer than twenty-one farms, however a farm in those days was typically a plot of land with a cottage leased from either the Longleat or Chalcot estates. These farms had five or more cows producing just enough for a household to live on. This changed significantly after the Second World War when in 1947 Lord Bath was forced to sell 5,400 acres of the famous Longleat Estate to help pay for death duties. The auction realised £336,778 (worth

over £12.5M today), comprising twenty farms, twenty-three smallholdings, several residences and about one hundred and thirty cottages, many of which were in Chapmanslade and Corsley. The sale allowed many tenant farmers to purchase the land on which they and generations of their families before them had toiled. As a consequence, there was no longer a dominant influential landowner or Lord of the Manor presiding over Chapmanslade and its residents.

Despite some good times, farming has suffered many setbacks and challenging times in recent years – not least foot and mouth in the 1950s and more recently B.S.E. All those small farming enterprises have changed over the last seventy years. Of the original twenty-one farms around Chapmanslade only one dairy herd is left, but arable farming is alive and well with the High Street well used by farm vehicles.

Up until the 1960s, some of the land in and around Chapmanslade was used for market gardening with produce thriving on the greensand before being taken to Frome market, sometimes in hand carts, to be sold.

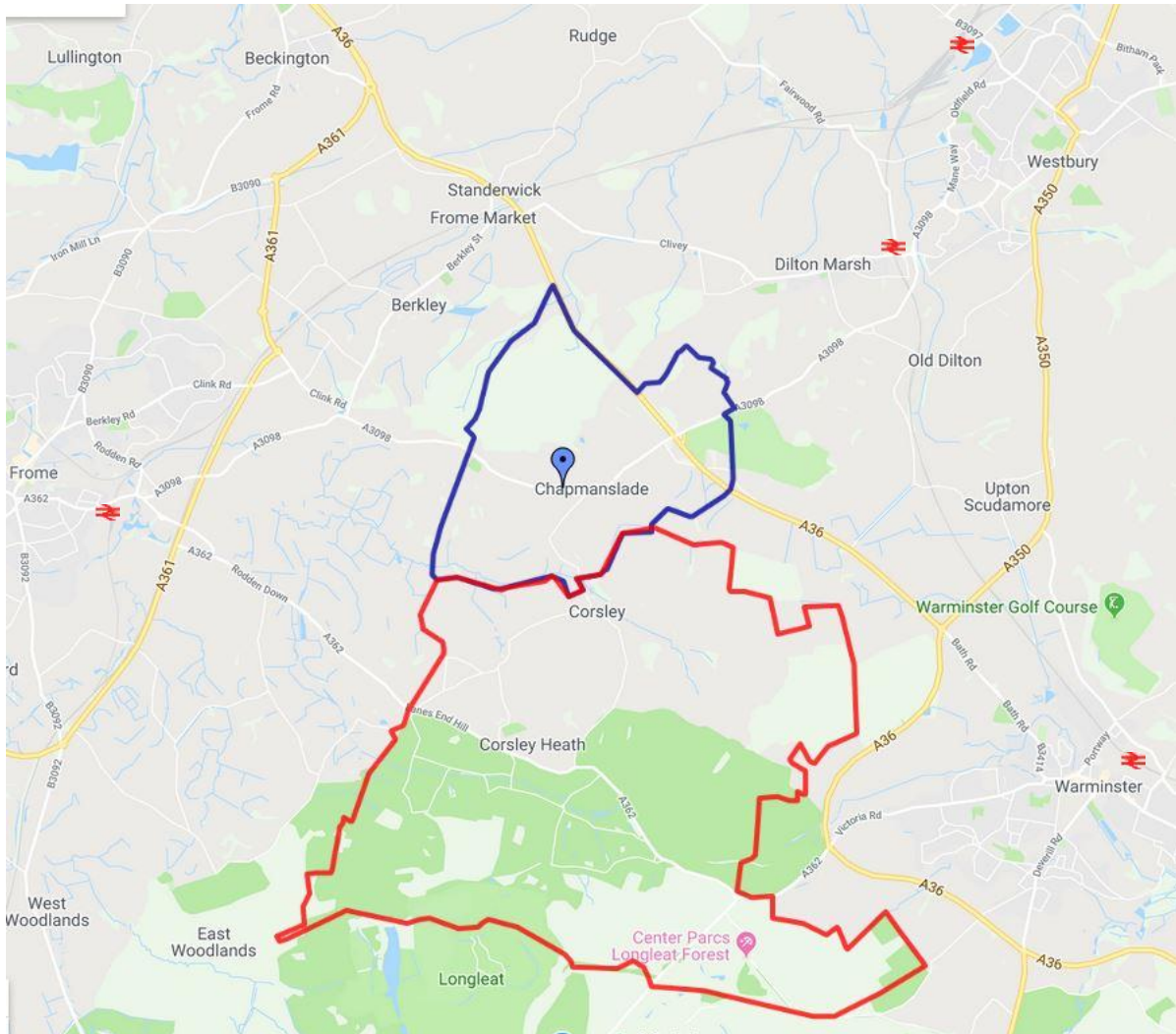
Another significant 'event' for the parish took place in 1975 when the A36 was upgraded at Dead Maids Cross, which was a very dangerous crossroads. The new road and flyover effectively cut-off pedestrian access to the eastern end of the parish (Short Street and Thoulstone areas) – much to the dismay of parishioners.

1974 saw the building of the new Village Hall to replace the ageing Hut. Largely financed by the community.

**Some final Words:** In the words of Dennis Barnard "Chapmanslade is an open, friendly, welcoming and classless village – always has been always will be."

*Reference: Many thanks go to Joyce Jefferson and the Chapmanslade History Group for providing much of the material used in writing this Parish history.*

## Appendix 2 Map of the Parish and its surroundings



The catchment area for Chapmanslade Primary School comprises the parishes of Chapmanslade and Corsley, as shown. Westbury station (top right of figure) is the major railway station for the area. Nearby main routes are the A36 between Bath and Salisbury, the A350 between Chippenham and Poole, and the A361 between Devizes and Glastonbury.

### Appendix 3 Overview of Social Hubs and Organisations

Hub	Type	Location /Where meet	Whom served? How well used?	Contribution to the Community	Issues / Opportunities
The Three Horseshoes pub	Built	Centre of village	Serves the whole village. Very popular place for individuals and groups to meet and socialise	Community focused. Serves good food. A meeting place for community groups	
St Philip & St James Church	Built	Centre of village	Relatively small group of churchgoers, but the church reaches out to the wider community.	Regular services, Baptisms, weddings, funerals, burial ground, home visits, meeting place, involvement in village events, supporting school activities, appoints school governors	Congregation getting older.  Actively looking for ways to enhance community use of church buildings.
School	Built	Centre of village	Serves the village and nearby towns and villages. 25% of children come from the village.	Education of local children	Increase village engagement in School. Address traffic problems at pick-up and drop-off times
Busy Bees pre-school	Built	Centre of village on church land	Local Pre-school age children. Very good reputation.	Works with the village. Contributes to village events	Fully subscribed.
Village Hall	Built	West end of village	Serves the village and people / groups from nearby towns and villages. Very well used - high booking rate.	An essential village hub. Used for most village events. Large well-maintained hall with kitchen, bar, toilets, stage.	Not used for small group meetings. No lighting when approaching the hall at night. Some older folks do not attend events because of a lack of transport
Memorial Recreation Ground	Open space	West end. Next to village hall	Serves the village but also used by football teams from Frome. Ground well maintained.	Currently the only community owned open space in the parish.	No toilet facilities if hall is closed. No sports equipment other than goal posts. No seats / benches
Children's Playground	Open space	West end. On Rec. Ground	Open at all times. Well used.	An important hub for young children, parents and guardians.	No toilet facilities if hall is closed. Equipment needs updating
PTFA	Group	School premises	Serves the school and wider community	Organises local events open to all.	
Parish Council	Admin Group	Village Hall & Church	Serves the whole parish	The central administrative group for the village	Parish Plan should help the PC engage the community
PCC	Admin Group	Private houses	Administrative group for the church community	Organises official church activities	No issues currently identified
Village Hall Committee (VH)	Admin Group	Pub	Maintains and administers the VH and Recreation Ground.	Volunteer group who manage maintenance and improvements. Also, organise many events held in the VH	Always looking for new (younger?) members and volunteers.

Hub	Type	Location /Where meet	Whom served? How well used?	Contribution to the Community	Issues / Opportunities
Social Groups	Group	Pub and private houses	Loose Women, History Group, Footpaths, Skittles, Chapmanslade Players, etc.	Groups meet on a regular or irregular basis. Strong basis of parish life and socializing for various age groups	No small meeting space in the village so must use pub and private homes.
Village Website	Virtual	Online	Open to all. Approx. 1000 hits per month. Posts info and village stories	Together with The Bridge Magazine is seen as an essential communication tool	Out of date OS. Limited file types (no video or sound files). Needs specialist admin.
Facebook Community closed group	Virtual	Online	Has grown organically. Currently 266 members (reach of approx. 350 – 400). Very well used for all sorts of information and social exchange	Has quickly become an important part of social exchange – cutting across generational lines. Self-administering.	User age profile approx. 20-90. Reaches about 50% of parish. Scope to increase reach across all ages

### Village organisations:

For informal education and leisure, by age group and excluding organisations outside the village.

#### Adults:

- Pilates Classes
- Chapmanslade Players
- The 3 Horseshoes
- Loose Women - ladies only
- Church
- Various “organising committees”
- History Group
- Skittles Team (plays in Corsley)
- Occasional events at the village hall (some for families)

#### Teenage:

- Chapmanslade Players
- Guides (10 – 14 Girls only)

#### Primary School age:

- Brownies (7-10 – Girls only)
- Messy Church (family)
- Children’s Playground

#### Pre-school

- Busy Bees
- Children’s Playground



## Appendix 4

### Overview of ways we communicate

Name	Type	I or O	Used For	Availability / Reach	Contribution to the Community	Issues / Opportunities
The Bridge Magazine	Print (free, monthly) Archives online	I	Events, What's On diary, articles plus paid-for advertising (local businesses and 'for sale' items)	Distributed by a network of volunteers monthly throughout Chapmanslade and Corsley. Reaches all households even if not on-line.	Very well read so can keep a large part of community up-to-date with parish information	More Corsley articles than Chapmanslade. Two weeks lead-time required to submit information.
Village Website	On-line	I	News, events and articles, notification of PC meetings and archive of PC meeting info (agendas, minutes)	Available at all times to those who are 'connected'. Short lead-time (hours) between submitting info and its appearing on the website.	Used on a daily or weekly basis for 'longer reads' than often provided by The Bridge and Facebook	Current system relies on one or two volunteers. No link to The Bridge. The OS is old and needs updating
Facebook Community Group	On-line closed group	I	On-line closed group used for general community information and events. Immediate notification of posts.	Currently 266 members with a reach of 350-400 parishioners and others with close links to the parish. People must apply to join. Group administrator approves application.	So many ways: News, events, sharing, for sale, lost and found etc., general banter	Largely self-administered. Close link to website. Scope to extend number of users. Not everyone wants to use Facebook. Not used by PC.
Phil Jefferson's contact list	E-mail	I	Event notification.	150+ people who sign-up to receive these emails. Reaches some people who may not be on Facebook.	A trusted source. Emails often coordinated with notices on the website and Facebook	Extensive list but reliant on a single source. GDPR compliance through opt-in mechanism.
Face-to-Face	Direct		Sharing information	Happens where folks gather, e.g. at Social Group meetings / events	Natural way to communicate – preferred by many	The more events / groups the greater the opportunity for communication
Local Press	Print / online	O	Submit articles about successful events held in the village	Readership of local newspapers	Publicity for what's happening in our community	People contact press from time to time but no coordinated approach
Links to Wiltshire Council / services	PC	O	Official business	N/A	Official view of what the Parish wants / needs	?
Local Charities		O				

I = Inward communication    O = Outward communication    OS = Operating System    PC = Parish Council

## Appendix 5

### Traffic survey results 2015

5121 Technical Note 1 – Traffic Calming Scheme  
Chapmanslade

- 1.7. The third incident occurred at the western end of the village approximately where the speed limit changes from 60 to 30mph.

#### Existing Traffic Conditions

- 1.8. Fully classified Automatic Traffic Count (ATC) Surveys were conducted by GM Consultants Ltd between 23/02/2015 – 03/03/2015. The surveys also measured 85<sup>th</sup> percentile speeds.
- 1.9. Three locations were surveyed for the purposes of this assessment. Counters were laid at the west and eastern ends of the village within the 30mph zones, as well as centrally near Chapmanslade C of E primary school. The survey results are included in **Annex 1, Table 1.1** summarises the observed peak hours.

**Table 1.1 – ATS Survey Summary**

	EB Traffic Flow	85 <sup>th</sup> % Speed	WB Traffic Flow	85 <sup>th</sup> % Speed	Combined Total	85 <sup>th</sup> % Speed
<b>Site 1 (East)</b>						
AM (08:00 – 09:00)	188	40.1mph	163	38.4mph	351	39.2mph
PM (17:00 – 18:00)	183	40mph	216	38.8mph	399	39.4mph
Daily	2237	40.5mph	2290	39.8mph	4527	40.1mph
<b>Survey 2 (Central)</b>						
AM (08:00 – 09:00)	169	28.3mph	150	28.5mph	319	28.4mph
PM (17:00 – 18:00)	185	29.9mph	208	29.9mph	393	27.1mph
Daily	2146	31.2mph	2202	30.9mph	4348	31.mph
<b>Survey 3 (West)</b>						
AM (08:00 – 09:00)	156	37.5mph	151	39.8mph	307	38.6mph
PM (17:00 – 18:00)	190	39.1mph	210	39.8mph	400	39.4mph
Daily	2131	39.1mph	2225	40mph	4356	39.5mph

- 1.10. As demonstrated in **Table 1.1**, 85<sup>th</sup> vehicle speeds at survey locations 1 and 3 are reported as being in excess of the posted 30mph speed limit. The combined daily 85<sup>th</sup> percentile speed is 40.1mph at the eastern end of the village and 39.5 at the western end.
- 1.11. Speeds at the central survey site were found to be below 30mph speed during the peak hours, although the combined daily 85<sup>th</sup> percentile speed was reported at 31mph.
- 1.12. Given the high vehicle flows (4356 average two way vehicles per day) on the A3098 it is considered that the village would benefit from a traffic calming scheme to help improve road user safety.

STUART MICHAEL ASSOCIATES

## **Appendix 6**

### **Church running costs**

[To follow]

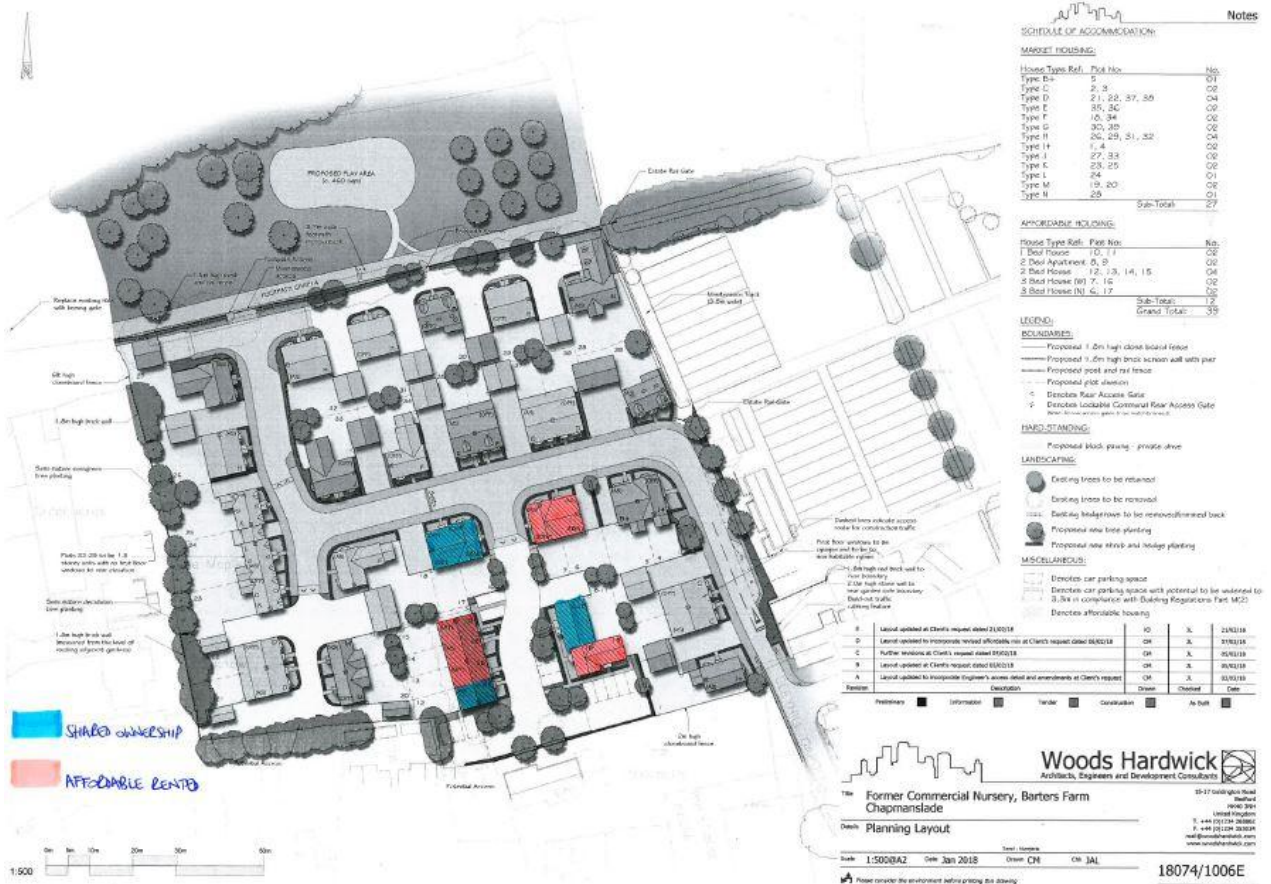


## Appendix 7

### Village Hall running costs

	2017	2016	2015	
<b>Expenditure (Cleaning, Utilities &amp; Insurance)</b>				
Rates	£266	£249	£246	
Water Rates	£584	£544	£1,158	
Electricity	£1,865	£1,665	£1,578	
Cleaning (Wages & Materials)	£2,299	£2,279	£2,024	
Refuse Collection				
Insurance	£1,132	£1,067	£989	
sub total	£6,146	£5,805	£5,995	
<b>General expenses (misc.)</b>				
Grounds maintenance (grass cutting etc.)	£500	£500	£500	
Performing Rights Licence	£295	£273	£171	
Annual playground RoSPA Inspection	£85	£85	£83	
Alarm maintenance & fire extinguisher inspection	£202	£176	£175	
Subscriptions/bar licence etc.	£100	£100	£100	approx.
Misc.	£250	£250	£250	varies annually
sub total	£1,432	£1,384	£1,279	
<b>Total</b>	<b>£7,578</b>	<b>£7,189</b>	<b>£7,274</b>	
<b>Note - above excludes:</b>				
(i) general building repairs etc. which can be unpredictable				
(ii) facility improvements - whether Hall funded or via awarded grants				

## Appendix 8 Outline of Barbers Farm proposed development



## Appendix 9 Outline of Thoulstone Park development





## Appendix 10 Schools' information

### Busy Bees Pre-school

The website is: <http://busybeespreschoolchapmanslade.co.uk>

The staff comprises a Manager, Deputy manager, and 4 practitioners all of whom have qualifications in childcare and related topics.

The pre-school was awarded an "Outstanding" classification by Ofsted following its inspection in 2015, with the comment:

*"Checks on teaching are very effective and enable the manager to arrange an appropriate training programme for staff. Planning is rigorous and builds on children's experiences to provide them with a variety of engaging activities which promotes outstanding progress."*

### Chapmanslade Church of England Voluntary Aided Primary School

The school website is <http://www.chapmanslade.wilts.sch.uk>.

The School Vision is:

*"That every stakeholder in this school celebrates the gift of life by striving to be the very best version of themselves."*

Pupils are taught in 4 classes, with mixed Reception/Year1, Mixed Year1/Year2, Mixed Year3/4 and Mixed year5/6. In addition to the Headteacher there are 7 full- and part-time Teachers, 7 Teaching Assistants, 4 Mid-day Supervisory Assistants and a Business Manager.

The School retained its "Good" Classification following a short Ofsted inspection in 2016, with the following comments:

*"Parents are encouraged to play an active role in their child's learning."*

*"All parents who responded to the Parent View survey agreed that their child was happy in Chapmanslade school."*

*"Leaders are creating a culture in which pupils can thrive. This is because expectations of staff and pupils are high. As a result, the school has a purposeful, dynamic atmosphere that is underpinned by its Christian ethos."*

*"Colourful, informative and vibrant learning environments encourage pupils to be curious and to enjoy their learning. Pupils are very well behaved and treat each other and adults with respect and courtesy"*

The School also received a positive report from the Statutory Inspection of Anglican and Methodist Schools, being graded "Good" in all areas of its Christian mission.

### Secondary Schools

The websites are: <https://www.kingdown.wilts.sch.uk/> and <https://www.matravers.wilts.sch.uk/>

Kingdown and Matravers schools have similar performance statistics at GCSE (42% and 40% respectively scoring Grade 5 or above in Maths and English), each with 96% of pupils continuing in education or going into employment. A-level completion rates for both are 94% and the respective average A-level grades are C and C-.

Matravers also offers BTEC courses in Business, ICT, Health & Social Care, Music and Travel & Tourism. Of the students that left the 6<sup>th</sup> form in the academic year 2017/18, 10 students took BTEC Business; 3 took ICT; 1 took music and 4 took Travel and Tourism at level 3.

Warminster Community Area Transport Group Action Tracker/Notes, 6 June 2019					
	Item	Update	Actions/ Recommendations	Priority 1=High 2=Low	Who
<b>1.</b>	<b>Attendees and apologies</b>				
	Present	Graeme Morrison, Andrew Davis, Len Turner, Simon Wager, Alexandra Channer, Kate Plastow, Caroline Sawyer, Kathleen Harrington, Denise Nott, Sue Fraser, Simon Jasper, Mike Perry, Phil Holihead, Vanessa Sturmeay, Tom Dommatt, Martin Rose, Denis Brett, Karungi Grant			
<b>2.</b>	<b>Notes of Last meeting</b>				
		<p>The minutes of the previous meeting held on the 6th February 2019 were agreed at the Warminster Area Board on 14th February 2019</p> <p>The Link can be found at:</p> <p><a href="#">Warminster Area Board Minutes 14th February 2019</a></p>			
<b>3.</b>	<b>Financial position</b>				
		The current balance for the Warminster CATG for 2018-19 up to and including the 6th June 2019 is <b>£17,426.78</b>			

		<ul style="list-style-type: none"> <li>- Allocation for 2019/20 = £15,226.00</li> <li>- Carry over from 2018/19 = £6,400.78</li> <li>- Agreed 3<sup>rd</sup> Party Contributions = £1,400.00.</li> <li>- Total budget for 2019/20 = £23,026.78</li> <li>- Total Commitments 2018/19 (to date incl. 2018/19 carry over schemes) = £5,600.00</li> <li>- Remaining budget 2019/20 up to (06/06/19) = £17,426.78</li> </ul>			
5.	<b>Update on Top 5 Priority Schemes NOTE:</b> Items shown in GREY are live Priority 1 issues where orders have been issued but works are awaiting start				
a)	5230 Whitbourne Springs/ A362 junction	<p>At the E junction of the A362 with Whitbourne Springs there are 2 one way accesses to the hamlet separated by a small grass triangle about 5m across. The hamlet end of the grass separating piece has been eroded by vehicles using the E most access and then exiting through the other access by cutting across the grassed area against the one way system back onto the A362.</p> <p>29/03/17 Priority 2 for all 3 issues raised from Corsley. MR will undertake site visits and report back to CATG when time permits. Action - CPC to liaise with Longleat Estate.</p> <p>12/07/17 Cost of required topo survey £1,250.00</p> <p>7/02/19 MR will liaise with SJ. SJ to liaise with Longleat</p> <p>MR to provide outline design for PC when time permits.</p> <p>New Priority 1 - CATG agreed to fund subject to</p>	Outline design work remains outstanding.	1	MR

		confirmation of 25% Parish Council contribution. 05/10/17 Topo cost increase to £1350. 25% contribution agreed by PC topo survey received. Design options to be prepared when time permits. 08/02/18. On hold pending Priority 1 allocation. Design work to be progressed when time permits. 27/08/18 Design work at junction to be progressed in readiness for substantive bid during summer 2019. Possible contribution from Longleat estates			
b)	5965 Bishopstrow village	Speeding concern & conflict at narrow section in village. Possible signs and road markings. 08/02/18 MR to draw up proposal / cost and present at next meeting. 07/06/18 Move to priority 1 Outline design to be prepared and costed and presented to next meeting 27/09/19 Design outstanding. MR liaise with Mike Perry 07/02/19. Remove from next tracker. Design prepared and provisionally approved by Mike Perry. Approximate Cost £1200 25% contribution has been agreed by PC	MR update 28/05/18. Adhoc road markings programmed for June 19. Sign locations to be agreed with PC	1	MR
c)	6253 A362 Corsley Heath	Request signing lining adjustment and pavement improvement. These would improve pedestrian and joining driver's lines of sight. In addition the apparent narrowing of the road would slow vehicles. See also issue 6262. New informal crossing by bus stop. 06/07/18 Issue to be moved to priority 1. Plan and costing to be prepared when time allows. No	MR update 28/05/19 Outline design work commenced but not complete. Target mid-June	1	

		<p>allocation made at this stage. Note topo survey likely for bus stop area.                  27/09/18. Topo cost £1400. 25% Contribution to be confirmed by Corsley PC (£350)                  07/02/19 Topo survey received.                  Outline design to be prepared when time permits</p>			
d)	6244 The Deverills	<p>Traffic problem in the Deverills whenever the A350 is closed or blocked. At such times A road traffic is diverted through the villages and particularly along a single lane road in Monkton Deverill. We would like Road Closed except for access signs at both ends of the B3095 whenever there is a planned closure of the A350. When there are traffic accidents and sudden road closures on the A350 and A303 we would like Not suitable for diverted Traffic signs on the B3095 at Longbridge Deverill and at Mere.                  07/06/8 PC to contact Joanne Heal re. network management issues.20/09/18 Meeting has now taken place between Upper Deverills Parish Councillors, Richard Cousens and Bridget Beattie Martin Rose and, Joanne Heal                  27/ 09/18: Move to Priority 1. MR to provide design / costings for discussion at next meeting.                  07/02/19 Meeting held between Richard Cousens and Bridget Beattie and Martin Rose on 21st January. Outline Proposals for new signs and road markings to be prepared for PC.                  Approximate Cost likely to be in the region of £3,000</p>	<p>MR update 28/05/19                  Design agreed with PC.Cost £3,100.00                  Lining works being done in the next 4-6 weeks. Hoping signage will be done by the next meeting</p>	1	



e)	6024 Heytesbury High Street	Problem with unsuitable traffic using village when A36 is closed. Request for temporary signs. No HGV sign should be in place earlier. 07/02/19 £300 for signs agreed. Move to PRIORITY 1	MR update 28/05/19 Complete – Remove from next tracker	1	
f)	6841 6923 A350 Crockerton	Excessive speed along the A350 through Crockerton Village 50mph Speed limit. Request for C/way roundels. 07/02/19 Metro count North of Dry Hill 85th percentile 50.61mph Mean 45.1mph. Longbridge end 85th percentile 56.51mph Mean 50.6mph. Roundels £80 x 8 = £640 + % set up = £1000 move to Priority 1	MR update 28/05/19 Drawing to be issued to Crockerton PC for approval. June 2019 Technician is working on it at the moment. Hoping it will make it into the current ad-hoc programme. August/September at the latest.	1	
5.	Priority 2 / other highway issues under consideration				
a)	5568 Whitfield Close / Woodcock Road	05/10/18 Request for dropped kerbs onto Woodcock Road from Whitfield Road site. Request for 20mph along Woodcock Road 08/02/18 2no. Sites adjacent to access to Whitfield Close. West site. Length of new footway and 2 no. sides of dropped kerb estimate £3500. East site 1 no side possible Cost £900. On hold. 31/05/18 Verges adjacent either side of both entrances to Whitfield Close not within highway boundary, which means construction of a footway link and dropped kerb is not possible. The only remaining option is for dropped kerb access on the opposite side (south) 7/06/18 Issue to be combined with issue 6146.	MR update 28/05/19 Update to be provided by LT / Cllr Davis at meeting.  Len turner updated following town development committee. Trying to organise a resident's site meeting. Site at Whitfield Close is owned by a family who will want money for the strip of land. There is speculation of a development	2	Cllr Davis LT

		<p>Letter from Parvis Khansari to Andrew Murrison MP dated 5/4/18  <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a>          20/09/18 Land on north side adjacent to Whitfield Close is not within the ownership of the Highway authority.          Letter to PK relates to a speeding issue further north by 8 Woodcock Road          27/ 9/18 MR metro count .          07/02/19. CATG to discuss whether they wish to pursue this issue after consideration of land ownership issues.          LT unhappy with current situation as many residents are elderly. Suggestion to meet with residents and site owner to look at land ownership – Cllr Davis / LT</p>	<p>on the other side of the road which might create an opportunity to solve this issue.</p>		
b)	5752 High Street Maiden Bradley	<p>Request for traffic calming and 20mph limit on the High St. Maiden Bradley.          08/02/18 JA send Leanne Homewood's details for CSW          7.5 tonne weight limit dependent on A350 /A303 improvements (Highways England)          07/06/18 Metro count request made. Awaiting results.          27/09/18 Check location of metro counts.          27/09/19 Awaiting metro count results.          07/02/19 85th percentile 38.59mph          Mean = 33.7mph.CSW in progress with SJ          Site visit with Simon Wagner on 22/10/18 to look at issues relating to traffic calming. Improvements</p>	<p>MR update 28/05/19          Scheme agreed by PC.          Cost £5400 with 25% contribution from PC.          Recommend move to Priority 1</p> <p>Should be moved to priority 1. PC have confirmed their allocation of £1,350. Moved from the chair to allocated the £5,400. Unanimously agreed.</p>	2	MR

		to signs and bollards / road markings required to improve conspicuity for traffic approaching calming from south. Indicative cost of £5400 Inc. high friction or £3200 without. To be considered by the PC and reported back to next CATG			
c)	5757 King Street / Brook Street, Warminster	Speeding concerns. Request for metro-counts 07/06/18 Metro count request made. Awaiting results. 27/09/19 Awaiting metro count results 07/02/19 Metro count results outstanding. MR chased 31/01/19	MR update 28/05/19 85 <sup>th</sup> percentile = 34.2mph Average speed = 29.9mph. 48.1% of recorded vehicles exceeding the 30mph limit with a mean speed of 33.1mph Need to go back to the member of the public to inform results of metrocount do not support any further action taken	2	MR
d)	6084 Victoria Road Masefield Road roundabout and Broadway roundabout	The directional signs to Warminster Rugby Club at Folly Lane are unclear as they refer to Sports Field. There are signs at Victoria Road and in the vicinity of the Broadway roundabout. 07/06/18 MR to speak to Mark Stansby. Full cost would be borne by requester 27/9/18. TC to liaise with MR; Town Council to pay. 07/02/19 Further clarification required on required signs as 'Folly Lane sports Field' is already signed on Victoria Road. AD and TJ to check requirement with Town Council and confirm at TDC 18.2.19. MR to provide costing prior to meeting	MR update 28/05/19 Approximate cost £550.00 CATG COULD pay for this but normally we would ask for organisation to pay. TJ to check whether the RC willing to pay	2	MR

e)	6146 Woodcock Road	<p>A safe crossing place is needed for residents of the two residential parks in Woodcock Road - Woodcock Park and Whitfield Close - and residents of Woodcock Gardens. The north side of the road has no pavement and to cross to the south side at Highbury football ground is very dangerous because of the speed of traffic from Imber roundabout. Many of the residents are elderly with disabilities. On-road parking at Highbury on Saturdays exacerbates the issue. See issue 5568 above.</p> <p>27/09/18 See 07/06/18 Update.</p> <p>07/06/18 See Issue 5568 above. Note issue re. Highway boundary. Owners of Whitefield close residential park would be required to fund improvements within their own boundary</p> <p>07/02/19 See issue 5568 above</p>	<p>MR update 28/05/19 See issue 5568 above.</p>	2	
f)	6261 Sand St Longbridge Deverill	<p>Speeding on Sand street Longbridge Deverill through the 30mph section from the A350 heading to Sutton Veny. It is a constant problem for residents and pedestrians. The place best to place monitoring would be after the bridge by Frog Lane.</p> <p>07/06/18 Metro count required. Form issued to PC</p> <p>27/09/18 Awaiting Metro count results. Metro count re-ordered.</p> <p>07/02/19 Metro count results</p> <p>85th percentile 36.41mph Mean speed 30.1mph</p> <p>Eligible CSW – set up in progress</p>	<p>MR update 28/05/19 Meeting with PC and rep from BP garage took place 13/02/19. Outline option prepared for PC. Outline option being taken to PC at the beginning of July. PC hoping to have this money allocated from this year's budget.</p> <p>To be moved to priority 1</p>		

		Report received from Parish Council 28/11/18 re. A350 / Sand Street junction. Meeting scheduled 13 <sup>th</sup> February 2019	scheme		
g)	6318 Codford Village	Speeding on roads within the Village. Carry out a metro count on the affected roads to see if Community Speed Watch would be the solution. 07/06/18 Jacqui Abbott to issue metro count request form to PC. 27/09/18 Awaiting Metro count results. 07/02/19 Metro-count not undertaken. Form re-issued to road safety team Jan 19	MR update 28/05/19 85 <sup>th</sup> percentile = 30.9mph Average speed = 26.5mph. 20.1% of recorded vehicles exceeding the 30mph limit with a mean speed of 32.62mph		
h)	6341 Upton Lovell	Whenever there is an accident on the A36 in the vicinity of Codford or Upton Lovell the latter village becomes a rat-run for all diverting traffic. We do not want to spoil the village with extra signage and traffic calming measures. 07/06/18 Review of pinch point and 'S' bend in village to take place when time permits. 27/09/18. Site visit required. MR to contact Mr Cummings 07/02/19 Email sent. Meeting arranged for 18/02/19	MR update 28/05/19 Meeting took place with Andrew Cummings 18/02/19. Outline sign and road markings place agreed. <b>Cost £1100.</b> PC have agreed to 25% of the cost. Recommend moving to Priority 1. Lining done in the next 4-6 weeks. AD moved from the chair to allocate the funds, seconded by representative from Codford - approved unanimously		MR
i)	6594 Bishopstrow Road / Boreham Road	<i>"Excessive continuous speeding in a built up area including schools. The issue is on the B3414 where it joins the Bishopstrow Road in Warminster. There is a mini roundabout on this</i>	MR update 28/05/19 Awaiting feedback from Warminster TC Agreed at TDC is the area is		

		<i>junction and the traffic is continually speeding in all directions</i> ” <a href="https://www.google.co.uk/maps/07/02/19">https://www.google.co.uk/maps/07/02/19</a> Feedback from TC TDC required.	suitable for CSW - suggestion from the group is to look at purchasing a SID		
j)	6598 Bishopstrow Road – Pedestrian crossing request	<i>“The crossing pedestrian access at the end of Bishopstrow Road is inadequate and dangerous. Many young children now reside in the area. The developers of Mill Island have reneged on their planning requirement to improve pedestrian access and defaulted on their section 106 agreement so the council does not have the required funds”</i> . Pedestrian crossing request 07/02/19 Feedback from TC TDC required	MR update 28/05/19 Awaiting feedback from Warminster TC When development agreed there was a s106 requirement to put in a crossing. Due to an administrative error - when the land was transferred the developers were not aware of the s106 requirement and are refusing to abide by it. Suggestion that CATG might take it on as a project.  CATG group do not feel this is a matter for them so view is to not use CATG money to pay for this.  Message to go from Area Board to planning department Chris Manns.		
k)	6627 3 Portway Lane, Warminster	<i>“Our drive way is being restricted by vehicles parking over the white line. The family find it hard</i>	MR update 28/05/19 Ad-hoc lining works to be		



		<p><i>sometimes to get on to our drive. I. We also get people park their cars here to go and catch a train". Request for DYL or extended white lines</i>  <a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a>            27/9/18 Need clarification on the policy regarding private payment for such markings.            07/02/19 Not possible to extend 'H bar' markings beyond top of taper kerb. WR1 form required for waiting restriction request. To go on ad hoc list for refreshment along with #4 Portway Lane</p>	<p>undertaken in June /July 19            Remove from next tracker</p>		
l)	6661 Codford high Street	<p>"The use of the High Street in Codford by large vehicles continues to impact on the residents. Parish Council proposes weight limits width limits and advisory signs be erected at either end of the High Street."            27 /09/18 FAPUM process for weight limit assessment            7.5T environmental weight limit could not prevent legitimate access by HGV's to Lyons Seafoods.            27/9/18. Spencer Drinkwater to attend next meeting to discuss.            07/02/19 Access via Codford required for access to Lyon's Seafood on Chitterne Road. Weight Limit therefore not feasible. Advisory signs may be possible to direct traffic approaching from the west to eastern access off of A36 but this would need HE approval. PC to speak to Lyons Seafood.</p>	<p>MR update 28/05/19            Email from Codford PC dated 01/04/19 which states:  <i>Parish Council noted that in the minutes concerning the issue above, CATG misunderstood the request, juxtaposing East and West in their response. Could this be rectified? Traffic needs to be directed to turn off the A36 on to New Road as opposed to using Chitterne Road via the High Street</i>            MR will go to have another look to clarify his understanding and will report back with ideas at the next meeting.</p>		KG/MR
m)	6698 Victoria Road,	Speeding traffic Victoria Road from Masefield to	MR update 28/05/19		MR

	Warminster	bypass. Request for Police checks or an Electrical Speed sign 07/02 Metro count form issued; for next meeting	85 <sup>th</sup> percentile = 37.1mph Average speed = 32.0mph. 62.5 of recorded vehicles exceeding the 30mph limit with a mean speed of 34.92mph. Site qualifies for CSW		
n)	6777 6782 Chapmanslade High Street.	Chapmanslade visibility High Street new houses. 1 The Old Orchard. Parish Council does not support the H bar or any weighting restrictions. Therefore close issue and take off system. 07/02/19 WR1 form rejected by PC. 'H bar' possible would not offer improvement over existing situation. MR to pay visit to site.	MR update 28/05/19 Site to be addressed under ad-hoc road markings in June / July. Remove from next tracker		
o)	6895 6983 H bar repaint Portway Lane	Request for 'H bar' to be repainted. 3 Portway Lane 07/2/19 Refer to issue 6627	MR update 28/05/19 Site to be addressed under ad-hoc road markings in June / July. Remove from next tracker		
p)	6910 Foreminster Court Warminster	Request for railings to be removed. 07/2/19 To be discussed by WTC TDC. Approx. 50m to be removed. Dropped kerb required at Fore street / Deverill road junction	MR update 28/05/19 Awaiting Warminster TC feedback Update at CATG - No support from the Town Council		
q)	6980 Pound Street Warminster	Resident has highlighted problem of lorries following sat-nav directions taking them from West Parade onto Pound Street and vice versa a route which is unsuitable for large vehicles and which causes major disruption and in some cases damage to property	MR update 28/05/19 Recommend 2 no. signs on West Parade to direct lorry traffic east when exiting either Factory lane or Beech Av. Signs can		



		07/02/19 West parade is a signed route for lorry traffic MR to get costings	erected on existing LC's Cost £300 Update at CATG - Does have Town Council Support - move to priority 1 until it is completed. Can then be closed		
r)	6993 West street Warminster	West Street parking vehicles and speeding concerns. 07/02/19 Speeding and waiting restriction request	MR update 28/05/19 CEM to issue WR1 form to requester.		
6.	<b>New issues submitted since last meeting</b>				
a)	7050 Silver Street Warminster	Residents of Silver Street have contacted the Town Council regarding the problems of traffic in Silver Street. There is parking for twenty cars in 6 bays all limited to 1 hour stay with no return permitted for 2 hours. Residents have to park in other streets and walk long distances to their houses. Silver Street is a straight road therefore motorists tend to speed up after slowing down in Church Street and George Street. Discussed at Town Development Committee on 18th Feb 2019	No support from CATG - requester to be informed		
b)	7051 Ash Walk Warminster	Residents in Ash Walk have contacted the Town Council about speeding traffic and thoughtless and hazardous parking. Discussed issue at Town Development Committee on 18th Feb 2019. Cllr Macfarlane circulated photos to the committee highlighting parking issues in Silver Street. Members had a lengthy debate about the problem. Cllr Davis proposed a traffic engineer be asked to assess	MR will investigate and report back to next meeting		

		the situation and that the matter be referred to CATG			
c)	7055 Victoria Road / Haygrove Close Warminster	Parking concerns at the junction of Haygrove Close Victoria Road. At a meeting of the Town development committee it was agreed that this be referred to CATG for investigation	Recommend TC to submit a WR2 form to go for assessment for double yellow lines		
d)	7058 King Street Warminster	Speeding complaint. Request for Traffic Calming	MR recommends metrocount - but to be discussed at WTC first		
e)	7067 Upper Marsh Street, Warminster	Speeding complaint - Upper Marsh Rd where it joins Lower Marsh Rd Request for traffic calming.	AD moved from the chair to add smallbrook lane to this issue. and to allocate costs £3,000.00 (minus TC contribution)  MR to investigate and report back to next meeting.		
f)	7125 Ash Walk Warminster	Request for "no through road" sign	MR to investigate and report back to next meeting		
g)	7168 7242 Heytesbury Village	Request for 20mph limit assessment.	MR asked parish to decide which locations they want metro counts doing and to submit requests		
h)	7172 The Maltings, Warminster	I love at the Maltings this is housing association properties for the older person and persons with disabilities. The parking area is apparently the public highways. Since Selwood have removed their parking for residents' signs we often end up	CATG unable to act - go back to requester to inform that there is nothing that can be done		

		with nowhere to park due to residents of Pound Street and West street parking here. Selwood will not take any responsibilities as it's not their land. However when I signed my tenancy agreement I was told there is parking. I have Angina and lots of other health issues and when I walk I become breathless. The trees in the car park require felling as the sap burns the lacquer off the cars. Also some of the disable parking places are used by persons without Blue badge. Please is there a solution to this for example permit parking places offered only to the residents of the Maltings			
i)	7178 Hillwood Road / Deverill Road	Request for waiting restrictions at junction. 'WR1' form to be issued to requester.	WR1 for to be sent to requester		
7.	<b>Confirmation of priority 1 schemes</b>				
8.	<b>AOB and date of next Meeting</b>				
	No AOB raised and date of next meeting TBC				

**1. Environmental & Community Implications** 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications** 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

**3.** If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of

**4. Legal Implications** 4.1. There are no specific legal implications related to this report.

**5. HR Implications** 5.1. There are no specific HR implications related to this report.

## **6. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

## **7. Safeguarding implications**

6.1 There are no specific safeguarding implications related to this report.

## Warminster CATG

June 6th 2019

### BUDGET 2019-20

£15,226.00 CATG ALLOCATION 2019-20

£6,400.78 2018-19 underspend

£1,500.00 Corsley Heath - Ped improvements by bus stop

£300.00 Bishopstrow PC - Signs and road markings

£775.00 The Deverills Sign and Road markings

£75.00 Heytesbury PC

£250.00 Crockerton PC

£1,350.00 Maiden Bradley PC

£275.00 Upton Lovell PC

£75.00 Warminster TC West Parade

£750.00 Warminster TC - 20mph limit

**£26,976.78**

### Total Budget

### Commitments carried forward previous years

Whitbourne Springs/ A362 junction

£0.00 Topo complete. Possible substantive bid 2019/20

Signs / Road markings Bishopstrow

£1,200.00 Road markings under Ad hoc works

The B3095 Deverills Signs / Lines

£3,100.00 Extra cost due to PC request to extend edge lines to Burton Farm

### New Schemes 2019/20

A362 Corsley Heath - Safety Improvements

£6,000.00 Final Cost to be agreed once outline options prepared.

B3092 Maiden Bradley Improvements to Traffic Calming

£5,400.00 Cost of £5400 to be agreed by CATG

Heytesbury Temporary Signs (Unsuitable for Diverted Traffic)

£300.00 Complete

Crockerton '50' Roundels

£1,000.00

Upton Lovell Village - Signs and Road markings

£1,100.00 Road markings under ad-hoc

Ad-hoc road markings (Portway Lane / Chapmanslade)

£200.00

Pound St/ West Parade HGV signs

£300.00

Sand Street / BP garage Longbridge Deverill

£0.00 Allocation once costs are established

Upper Marsh Road / Lower Marsh Rd/ Smallbrook Road 20mph Limit

£3,000.00

Total commitment **£21,600.00**

Remaining Budget **£5,376.78**

Completed schemes

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<b>Report to</b>	Warminster Area Board
<b>Date of Meeting</b>	20/06/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

Applicant	Amount requested
<b>Applicant:</b> Alzheimer's Support <b>Project Title:</b> Warminster Dementia Centre access lighting  <a href="#">View full application</a>	£850.00
<b>Applicant:</b> Longbridge deverill Parish Hall <b>Project Title:</b> Longbridge Deverill Village Hall - dishwasher  <a href="#">View full application</a>	£950.00
<b>Applicant:</b> Maiden Bradley Memorial Hall <b>Project Title:</b> Maiden Bradley Memorial Hall redecoration  <a href="#">View full application</a>	£3485.00
<b>Applicant:</b> Deverills Archaeology Group <b>Project Title:</b> Geophysical Surveying	£2,944

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.



### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3272</a>	Alzheimer's Support	Warminster Dementia Centre access lighting	£850.00
<b>Project Description:</b> Installation of dementia friendly ground level lighting on access bridge to Warminster Dementia Centre			
<b>Input from Community Engagement Manager:</b> This application fulfils the necessary criteria for a community area grant.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3278</a>	Longbridge deverill Parish Hall	Longbridge Deverill Village Hall - dishwasher	£950.00
<b>Project Description:</b> The old dishwasher ceased operation some months ago and has been removed. Subsequent functions held at the Hall have required that all washing up has been carried out by hand. This is an extremely long process. Because of the lack of a			

dishwasher local groups are reluctant to use the village hall for future functions. The Hall is in desperate need of a replacement.

**Input from Community Engagement Manager:**

This application fulfils the necessary criteria for a community area grant.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3328</a>	Maiden Bradley Memorial Hall	Maiden Bradley Memorial Hall redecoration	£3485.00

**Project Description:**

The hall is the focal hub for 331 residents and surrounding villages and puts on events doctors surgery chiropodist exercise classes and much more for all ages. The hall was built in 1911 and the fabric of the building needs to be maintained to keep it operable. The roof has just been renewed and now there is a need for all exterior and interior windows and woodwork to be redecorated. Apart from maintains the fabric of the building it will look more inviting for potential hirers

**Input from Community Engagement Manager:**

This application fulfils the necessary criteria for a community area grant.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3296	Deverills Archaeology Group	Geophysical Surveying	£2944.00

**Project Description:**

The Deverills Archaeology Group is an established community group comprising over 80 members. Our long term ambition is to provide a comprehensive account of the rich archaeological heritage of the valley. The first step is to survey the valley. To date we have been trialling geophysical surveying equipment relying on borrowed equipment. Its availability has not always coincided with appropriate weather conditions or the farming calendar. The next phase of our project requires us to have our own geophysical equipment so that we can undertake surveys at shorter notice in suitable weather and in concert with the farming calendar.

**Input from Community Engagement Manager:**

This application fulfils the necessary criteria for a community area grant.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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